



Siembra Leadership High School Board Agenda
524 Central Ave. SW
Albuquerque NM, 87102
February 20, 2019 5:30 PM

Members Present: Charlie Wisoff, Carl Garcia, Antionette Tellez Humble, Vanessa Roanhorse, Leticia Bernal

Staff: Hugh Prather, Luis Gonzales, Jaqi Baldwin, Tony Monfiletto

Minutes Taken By: Anne Tafoya

Meeting Minutes

- 1) Call to Order at 5:40 - Announcement of the Meeting in Accord with the Open Meetings Act
- 2) Roll Call was taken before the approval of agenda
- 3) Approval of Agenda

Action Item: Charlie Wisoff made the motion to approve the February agenda, Leticia Bernal seconded the motion. The motion was approved

- 4) Finance & Audit Committee Report
 - i. Corrine gave an update
 - b. KPI's – Key performance indicators
 - c. 2019-2020 Budget-preliminary discussion additional discussion based on input during March meeting. Final approval in April meeting. Budget due to APS 4/28/19
 - i. Salary schedules
 - d. Long-term finance strategy Tony Monfiletto reported on the memo
 - i. Building Purchase
 - ii. Development of a foundation
- 5) Consent Agenda
 - a. Approval of Minutes of the January, 2019 Meeting
 - b. Board Bylaws
 - c. Internal Controls
 - d. Finance Documents (Finance/Audit Committee Meeting 2/13/19)
 - i. FY 2019 Quarter 1 Cash report
 - ii. January Finance Report
 - iii. Budget adjustment request (BARs)- 317000-0013
 - iv. Budget adjustment request (BARs)- 24106-0014

Action Item: Vanessa Roanhorse made the motion to approve the Consent agenda, Antionette Tellez Humble seconded the motion. The motion was approved

- 6) Board Development
 - a. Corrina Chavez from NACA was a guest and gave a brief update on helping with board development and training- onboarding- She offered to follow up
How to get your onboarding approved – PED has a presentation
Shared a Tool about Best Practices- Board Effectiveness Check list
The Board would co-design the process
 - b. Executive Director Evaluation (Hugh)
 - i. Discussion of draft
 - ii. Turning the form into a workable process- can tailored and customized through feedback
 - iii. Would be on Survey Monkey- will be sent out as an email by Leslie Kelly

iv. Dashboards would be presented at the meeting

7) Executive Director's Report

a. Organizational Development

i. Future's Protocol

1. ED went through the process with the staff

ii. 90 Plan

1. Goals have been developed and are completed

iii. Staffing the Board: Performance Framework

1. Jaqi will reach out to Board member for their feedback

b. Spring APS Site Visit

1. Title 1 Visit: February 7th, 2019 8:30-9:30

2. Finance: February 7th, 2019 1:00-3:30

3. Special Education: February 27th 12:30-3:30

4. Compliance & Corrective Action Plan Review: March 19th 1:30-2:30

5. Emerge a leader in education reform

1. Corrective Action Plan (CAP) Update

ii. 120 Reporting (2/13/19)

1. Successful report

8) Board Discussion and Actions Items for Board Approval

a. Executive Director Performance Evaluation

i. Action was called to read through the evaluation and give feedback about refining the process and what evidence is needed to complete a successful evaluation.

ii. Went through each section to see if need additional evidence and notes were made (Jaqi) and Hugh will work with her to revise the survey

iii. Data/Information can be used to inform the Board regarding completing the survey (evaluation)

iv. Board requested Jaqi's goals for the year

b. Board Emails

i. This has been set up see Agenda

c. Board Binder (Board Member Data)

i. Jaqi created a document and asked for Board start dates and information updates

ii. Track trainings

9) Items for Future Agenda

a. 2019-2020 Budget

b. 2019-2020 Salary Schedule

c. 2019-2020 Calendar

d. On boarding training

e. Executive Training

f. Email set up

10) Public Input

a. Introduction of new teacher – Flabio ?

Announcement of next meeting: March 20, 2019 5:30 PM- 7:30 Siembra

Vanessa Roanhorse made the motion to adjourn the meeting at 7:27 Carl Garcia seconded the motion. The motion passed.

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