



**Siembra Leadership High School Board Agenda**  
**524 Central Ave. SW**  
**Albuquerque NM, 87102**  
**March 20, 2019 5:30 PM**

**Members Present:** Charlie Wisoff, Carl Garcia, Leticia Bernal, Frank Mirabal

**Absent:** Antionette Tellez Humble, Vanessa Roanhorse,

**Staff:** Hugh Prather, Jaqi Baldwin, Flavio Lopez

Justin Trager, Michael Soguero

**Minutes Taken By:** Anne Tafoya

**Meeting Minutes**

- 1) Call to Order at 5:25 - Announcement of the Meeting in Accord with the Open Meetings Act
- 2) Roll Call was taken before the approval of agenda
- 3) Approval of Agenda

**Action Item:** Leticia Bernal made the motion to approve the March agenda, Charlie Wisoff seconded the motion. The motion passed unanimously.

**Acceptance of the resignation of Leslie Kelly**

**Action Item:** Frank Mirabal made the motion to approve the resignation of Leslie Kelly. Charlie Wisoff seconded the motion. The motion passed unanimously.

Charlie mentioned he could be the interim for now. There is an active recruitment of board member taking place.

**Action Item:** Frank Mirabal made the motion to approve Charlie Wisoff as the interim board pres. Carl Garcia seconded the motion. The motion passed unanimously.

- 4) Consent Agenda
  - a. Approval of Minutes of the February, 2019 Meeting
  - b. Continuum of Services-Special Education Policy
  - c. Alternative Education Setting – \* Amended- moved to discussion

**Action Item:** Leticia Bernal moved the motion to move the Alternative Education Setting to be discussed after the Board Development discussion. Charlie Wisoff seconded the motion. The motion passed unanimously.

- d. Recruitment, Retention and Enrollment Policy and Procedures
- e. Admissions, Lottery and Waitlist Policy and Procedures

**Action Item:** Carl Garcia made the motion to approve the Consent Agenda. Charlie Wisoff seconded the motion. The motion passed unanimously.

- 5) Finance Documents (Finance/Audit Committee Meeting 2/13/19)
  - a) Legislative Update
    1. Waiting for the Governor to sign the Small School Adjustment Bill
  - b) 2019-2020 Budget

2. Not finalized yet. Final approval in April meeting budget due to APS 4/28/19
3. Salary Schedule
4. Long-term fiancé strategy

#### 7.) Building Purchase

##### Development of Foundation

- a) \$1.35 million offer for building
- b) \$250,000 donation (forming a foundation)
- c) Have to consider the inherent risks of forming foundation
- d) Jaqi and the Fin. Comm could present different options (discuss at next meeting)
- e) An option can look fiscal sponsorships (ABQ Community Foundation)
- f) Fundraising is another option
- g) Working with Architect

#### 8.) Board Development

- a) Could Jaqi send the Board material to help with recruitment

#### 9.) Discussion

##### Alternative Education Setting- Special Education Policy

Board members asked for clarification regarding this policy. With clarification students under certain circumstances will still receive services. This policy was Developed from a request.

#### 10.) Executive Director's Report

##### **ED Eval Follow up**

- ED is setting and working to achieve goals in a proper time frame
- Growth of ED and staff professional development
- Recruitment of staff and retention of students
- Jaqi feels she has a very strong support system of mentors and leaders
- Who are we and what is our message- improving our graduation percentage
- Working within the perimeters of budget restraints- involving the community
- Working with Michael S to do some framing and messaging
- Modeling Amy Biehl and working towards that goal
- How are we being solution focused- involving outside factors to help with growth

##### **Spring APS Site Visits**

- Got some really good feedback to help get off the CAP from the previous year
  - Joey Esposito PED
    1. Corrective Action Plan (CAP) Update
    2. Keep Governing Council as a CAP item to make sure that it continues
    3. Have to have a CAP for every audit finding (10)- in each category
      - a. How are you changing things and addressing the issues?
      - b. There has been a checklist created and all the finding has been addressed and most finding are from last year. Most findings have been corrected
      - c. PED feels that Siembra is on the correct path

#### 11.) Items for Future Agenda

- a. 2019-2020 Budget
- b. 2019-2020 Salary Schedule
- c. 2019-2020 Calendar
- d. Foundation – draft discussion
- e. Recruitment
- f. Board Training

12.) Public Input

Announcement of next meeting: April 17, 2019 5:30 PM- 7:30 Siembra

Executive Session for Limited Personnel Matters related to the Summative Evaluation of the Executive Director

Frank Mirabal made the motion to enter Executive Session Charlie Wisoff seconded the motion. The motion passed unanimously.

Roll Call vote:

Charlie Wisoff (yay), Carl Garcia (yay) , Frank Mirabal (yay) Leticia Bernal (yay). Motion passes and goes into executive session

Executive Session include ED evaluation and feedback.

Frank Mirabal motioned to exit from Executive Session. Charles Wisoff seconded the motion. The motion passed unanimously.

Meeting adjourned.

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