



SIEMBRA LEADERSHIP
HIGH SCHOOL

Empowering Students Through Entrepreneurship

**Siembra Leadership High School
Board Agenda
524 Central Ave. SW
Albuquerque NM, 87102**

**Wednesday April 17th, 2019
5:30 pm -7:00 pm**

Members Present:

Quorum: yes

- Charles Wisoff, Interim Chair & Secretary
- Vanessa Roanhorse, Vice Chair
- Carl Garcia
- Antionette Tellez Humble-Absent
- Frank Mirabal
- Leticia Bernal-Absent

Guests: Jaqi Baldwin (staff), Corinne Teller, Flabio Lopez (staff), Luis Gonzales (staff) , Josph (student) Analisa (student) Grace (student), Tiare Tawil (potential board member, Betty Seelley (consultant) Glenna Voight (potential board member), Christine Lavopa (staff), Tony Monfiletto.(FutureFocus), Hugh Plather (consultant)

April Meeting Minutes

- 1) Call to Order-Announcement of the Meeting in Accord with the Open Meetings Act
- 2) Roll Call
- 3) Approval of Agenda
Action Item: Vanessa Roanhorse made a motion to approve the April Agenda. Frank Mirable seconded the motion. The motion passed unanimously.
- 4) Finance & Audit Committee Report
 - a) Background on audit & CAP
 - Jaqi Baldwin reported on the status of the CAP
 - Reduce the audit findings from 14 to 10
 - b) Audit Findings
 - Each fining was discussed and a proposed process will be put in place to address the CAP



c) Audit/Finance Committee

- The finance. Committee was formed to address the Audit finding
- Proposal to turn the finance committee meetings in to a checklist/ internal audit
- Detailed reporting is important
- Accountability is key
- Create Transparency
- Can be a discussion item for next month

d) Actions steps/update (s)

- Addressing the action steps and creating a plan
- Bringing in a finance expert
- Plan to re charter so it is helpful to have addressed the CAP

e) Report on Finance consent agenda items

5) Consent Items

- a) March Board Meeting minutes
- b) 2019 - 2020 Budget
- c) 2019 - 2020 Salary Schedule
- d) 2019 - 2020 Calendar
- e) February Finance Report
- f) SLHS P Card Application
- g) BARS

Action Item: Frank Mirabel moved to approve the consent items. Charlie seconded the motion. The motion passed unanimously

6) Board Development

a) Board recruitment update -can be voted on next meeting

i) Parents

- (1) Valerie Gonzales, mother of Janae Aragon did not attend meeting
- (2) Tiare Tawil, mother of Derek Romero she attended the meeting would like to be a board member

ii) School Leader & Charter Leader Experience

- (1) Glenna Voigt, NM Public Education Commission- submitted her resume
 - Would like to be a board member
- (2) Kelly Callahan, Public Charter Schools of NM- did not attend the meeting but could start on the board in July

b) Board training requirements

- New members have to attend 10 hrs of training before they can vote



- Legally required
 - Current board members need 5 additional hours of training-annually
 - There is a training in June
- c) Board Training (Antoinette)- not here
- i) Onboarding Training Approval
 - ii) NM PED Application Form
- d) Board Self-evaluation
- Self evaluation has been created and the board could go through and advice how the evaluation should look-modifications can be made through feedback
 - Could help to create a plan going forward

7) Executive Director's Report

- a) Entrepreneurial Curriculum Development
- How can the school improve to align with curriculum of Entrepreneurial ship
 - Economic development
 - Culturally relevant in our community- Inclusive language
 - Community is the learning the platform
 - Board members would like to be of service with their expertise

b) Facilities

- i) Architect report
- There is an offer to buy the building
 - Not interested in moving and really want to stay in this building
 - Look at numbers and projections

ii) Realtor Report

501(c) 3 and Fiscal Sponsorship

The big ask to the board is to approve the development of the 501 c to hold debt. The foundation would take the risk of holding the debt. This would require an assembly of another board. The question asked would Jaqi Baldwin have the capacity to organize and run another board? Yes, Jaqi affirmed that she would have the capacity because she would have support from Tony and Vanessa. The idea is the foundation also help to raise funds for the students.

Some ideas and questions that need to be discussed

- Would the owner be willing to do a lease purchase agreement
- Can go after Grant Funders if have a foundation
- Resource cultivation is key to make this foundation piece successful
- Need to pursue fiscal sponsorship
- Look to schools that have already been through this process



- Need to develop a plan and timeline

8) Items for Board Action & Discussion

- a) Board approval for student's home school credits

Action Items: Carl Garcia moved to approve issuing the home school credits. Charlie Wisoff seconded the motion. The motion passed unanimously.

- b) SLHS 501(c) 3 Application-

Action item: Carl Garcia moved to approve the 501 (c) 3 application. Vanessa Roanhorse seconded the motion. The motion passed unanimously approved

9) Public Input (limited to 3 minutes per person)

N/A

10) Items for future meeting(s)

- a) Executive Director Contract extension (June)
b) Charlie will add items

9) Announcement of next meeting: Wednesday May 15th, 2019, 5:30 pm to 7:00 pm

10) Adjournment 7:09

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