

**Siembra Leadership High School Board Meeting**  
**07/18/18**  
**5:30-7:00 PM**  
**Siembra Leadership High School**  
**524 Central Ave. SW**  
**Albuquerque, NM 87102**

**Meeting Minutes**

**Meeting called by:** Leslie Kelly the meeting called at 5:43

**Members Present:** Moises Padilla, Charlie Wisoff, Carl Garcia, Vanessa Roanhorse, Leslie Kelly, Corinne Teller, Antoinette Tellez-Humble, Frank Mirabel

**Absent:** (Taylor Chavez on phone), Russell Combs

Guest: Hugh

**Minutes taken by:** Anne Tafoya

<b>Action Items</b>	<b>Person Responsible</b>	<b>Status 7/18/2018</b>
Project Position for PBL	Moises	<b>In Process</b>
Advertise for Director of Community Engage Position	Moises	<b>Hired Dr. Romero</b>
Review budget on FTE, spending priorities and needs	Moises	<b>In process</b>
Send out invite for next Exhibition		
Give Board Members copy of safety plan to study and review-( Active Shooter Plan – July 31)		<b>On going</b>
Submit clear communication on what actions are being done and will be done throughout the next year	Moises-created a plan and spreadsheet	<b>On going</b>
How to put systems in place? Will provide feedback after the Deep Dive event	Tony/Moises	<b>In progress</b>
Create an evaluation, new resources, growth plan, skill development – For ED	Board members	<b>Approve the draft</b>

**Action: Approval of agenda:** A motion was call to approve the agenda.

Charlie W moved to approve the agenda. Vanessa Roanhorse seconded the motion. The motion was unanimously approved.

**Action: Approval of minutes:** A motion was called to approve the June 18, 2018 Ant. moved to approve the June minutes. Van. seconded the motion. The motion was unanimously approved after a modification was made from the word agenda to the minutes .

- **Public Input N/A**
- Executive Director Report
- Administrative staff started on July 16<sup>th</sup>
- Worked on strategic planning
- On boarding of teachers and then students will come in August
- Started delving into the Mission and Vision statements
- PED (what should be the priority areas)
- Developed priorities school wide- see the list (handout)
- Went through job descriptions and what will make the most impact in the work
- All the work will be embedded with the Support Pillars
- Professional development
- Set Goals
- Critical list and all the tasks that need to be completed

- List of important dates
- Dr. Romero will be facilitating the conversation on August 1
- Jump starts date August 13
- Moises is asking for help with recruitment
- Dr. Romero is putting together a data base for community support and students to be involved
- Community engagement
- Space- Campus
- An opportunity for Siembra to be part of the space has come up that aligns with the mission and vision of the school- Vanessa reported
  - Business supported
  - Create student experiences (school/Lab space)
  - Create a HUB with collective services will all meet in this space to provide support to the entrepreneurship- 3 Sisters kitchen will be next door
  - Engaging youth
- **Business Manager's Report**
- **Financial Reports are not ready and June and July available next meeting**
  - **Expenses**
  - **Auditor meeting July 19<sup>th</sup> at 1pm –APS building at Uptown (Moss Adams)**

#### **Discussion Items**

- **Board Training**

Went to the training and Leslie feels the board needs to put together some processes to get into compliance.

Gave feedback to PED- need to have trainings on evenings and weekend

There is a July 28<sup>th</sup>, introductory training in Santa Fe for 7 hours on Saturday- Charlie will send the information out.

Put together Binders

Create roles and responsibilities

Board finder-

Special committee –

#### **Creation of Audit Committee and recruiting finance people to the board**

Leslie put all call out to find a finance person

Charlie has reached out to someone

#### **Executive Session**

Antionette Tellez-Humble moved and Vanessa Roanhorse seconded that the Board move into Executive Session to discuss limited personal matters and the Executive Director's contract.

Voting yes: Antionette Tellez-Humble, Taylor Chavez, Leslie Kelly, Charlie Wisoff, Carl Garcia, Vanessa Roanhorse, Frank Mirabal

Voting no: none

#### **The Board entered the Executive Session at 6:35 PM.**

Vanessa Roanhorse moved and Antionette Tellez-Humble seconded that the Board reconvene in open session.

Voting yes: Antionette Tellez-Humble, Taylor Chavez, Leslie Kelly, Charlie Wisoff, Carl Garcia, Vanessa Roanhorse, Frank Mirabal

Voting no: none

**The Board reconvened in open session at 7:14 PM.**

President Kelly entertained a motion that the Board accept the letter of resignation submitted by Moises Padilla, Executive Director, effective immediately.

Vanessa Roanhorse moved, and Charlie Wisoff seconded a motion that the Board accept the letter of resignation submitted by Moises Padilla, Executive Director, effective immediately.

Voting yes: Antionette Tellez-Humble, Taylor Chavez, Leslie Kelly, Charlie Wisoff, Carl Garcia, Vanessa Roanhorse

Voting no: none (Frank Mirabal abstained from voting, felt since he is new, he needed more context to vote)

**Future Agenda Items**

The Board will convene a special meeting of the Board at 4:00 PM, Friday, July 20, 2018 to determine next steps following the resignation of the Executive Director.

Frank Mirabal moved, and Charlie Wisoff seconded a motion that the Board adjourn.

Voting yes: Antionette Tellez-Humble, Taylor Chavez, Leslie Kelly, Charlie Wisoff, Carl Garcia, Vanessa Roanhorse, Frank Mirabal

Voting no: none

The meeting ended at 7:33 PM July 18, 2018

**Announcement for next meeting August 15, 5:30-7:00**