



Siembra Leadership High School Board Agenda
1/7/16
5:30-7:30 PM
Fat Pipe
200 Broadway NE
Albuquerque NM, 87102

Meeting called by: Jessica Aranda

Members Present: Quorum: X

- X Jessica Aranda, President
- Daniel Trujillo, Treasurer
- Russell Combs, Co-Secretary
- X Taylor Chavez, Co-Secretary
- X Eddie Tabet-Cubero, Member
- X Javier Martinez, Member

----- Agenda -----

- 1) Open Meeting – Meeting is declared in session by Jessica Aranda at 5:42 pm
- 2) Approval of agenda* – Review of agenda...
Moises Padilla requests agenda addition of Prototype Project Update discussion to Executive Director Report. Javier Martinez makes a motion to approve the agenda with addition. Taylor Chavez 2nd the motion. Motion carries 3 to 5 with two members absent.
- 3) Approval of minutes (monthly action item going forward) * – Review of minutes...
Javier Martinez makes a motions to approve minutes from 11/18/15. Taylor Chavez 2nd motion. Motion carries 3 to 5 with two members absent.
- 4) Public Input (limited to 3 minutes per person) – No one attending for public comment
- 5) Executive Director Report
 - Siembra Facility Update...Facility update for Rio Bravo/Isleta location: Quotes received in December 2015, were high. This was based on the initial walk through of the building for structural review. Currently looking into other locations (as a second option), within the charter documented area to support. Looking into downtown area, innovation district. Found a possible site in the Galleria (where Explora was previously located). Currently discussing building options and exploring any structural limitations. Also looking into student drop off feasibility. Timeline: Wednesday, January 12, re-walk site to review anything that may prohibit SLHS from immediate use. This location is the preferred temporary site due to location (Near CNM Stimulus, entrepreneurship foundation, etc.). If unable to use Galleria, Rio Bravo/Isleta structural costs will be re-negotiated in order to move forward.
 - Hiring Status...Curriculum Assessment Director position currently open with 12 applicants so far. Finance Director new hire will be next. Have few possibilities for that position such as posting job as part time or possible contract work. Hiring process is being developed.
 - Daniel’s Fund Grant Update...Decision for funding will be made the first week of February. Grant maker verified that application is complete.
 - Prototype Project Update...Friday, January 8, SLHS will launch Siembra HS prototype project to AHA partnering with ABQ Sol. Winners (with best idea/pitch) will be recognized during an

ABQ Sol soccer game during half time. Winners will also be awarded personalized jerseys, season passes, and most importantly, a working relationship with ABQ Sol owners to implement winning idea/pitch. This project will be testing the entrepreneurial framework of SLHS.

6) Policies Adopted and Voted on/Other Items

- 2016/2017 Operational Budget *...Normal practice is to rely on state to fund school while startup costs are funded by grants. Money is distributed based on a student basis. Inefficiency driving high costs at startup since school is small but sufficient staff is required. Tony discussed supplemental documents (supplied in board member packet) in detail. Overview of Revenue broken out by Enrollment, School Size, Growth, T&E Index Multiplier and Lease Reimbursement. Motion to pass year 1 budget (July 1, 2016 – June 31, 2017) as presented and to revisit the budget in June 2016. Motion carries 3 to 5 with 2 members absent.
- Accounting Procedures *...Reviewed Daniel Trujillo's (Treasurer) written input of pages 1-15 of Accounting document. Eddie Tabet-Cubero makes a motion to pass the Accounting Procedures reviewed and revisit the document in June 2016. Taylor Chavez 2nd the motion. Motion carries 3 to 5 with 2 members absent.
- Conflict of Interest Policy *...Jessica Aranda reviewed written policy with board and noted minor adjustments that are required. Javier Martinez requests that board will accept document as a "living document" that deserves a lot of attention from the board. Changes to be made as noted during the review, include: To change notation of Entrepreneurial Leadership High School to Siembra Leadership High School, define "members" as referring to dire of governing council, change misspelling "callused" to "caused", change members "will" to members "shall", change to any financial benefit as noted in #2c, fix formatting error on #4. Board requests to review this document annually. Taylor Chavez makes a motion, Javier Martinez 2nd motion. Motion carries 3 to 5 with 2 members absent.
- Future Board Schedule *...Request for board meeting to be set as first Thursday of each month. Taylor Chavez moves to approve the future board schedule. Javier Martinez 2nd the motion. Motion carries 3 to 5 with 2 members absent.
- Other Items...Jessica brought up that liability insurance coverage for board members was verified. Liability coverage for the charter school board members is provided within the Memorandum of Coverage issued by the NMPISA. This coverage applies only when the board member(s) is acting within their role, solely on the behalf of or in service of the charter school.

8) Items for Future Agenda

- 10 Indicators to Monitor Progress (Health of Siembra)

9) Announcement of next meeting – Next meeting will be scheduled for Thursday, February 3rd at 5:30-7:30pm at the FatPipe Co-working Space location.

10) Adjournment – Meeting was Adjourned by Jessica Aranda at 6:58 pm.

* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-681-0284 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-681-0284 if a summary or other type of accessible format is needed.