



Siembra Leadership High School Board Agenda
524 Central Ave. SW
Albuquerque NM, 87102
October 17, 2018 5:30 PM

Members Present: Charlie Wisoff, Carl Garcia, Leslie Kelly, Antionette Tellez Humble, Frank Mirabel, Vanessa Roanhorse

Guest: Tony Monfiletto, Hugh Prather, Corrinne Teller, Luis Gonzales

Minutes Taken By: Anne Tafoya

Meeting Minutes

Action Items	Person Responsible	Status 10/17/2018
Search for new ED	GC	On going
Request to create a Calendar	Charlie	On going
Mission specific goals	GC	On going
Advisory panel calendar invite created for Ed interviews- Oct 29, Oct 30	Charlie	On going
Rebuild the teacher salary schedule	Tony – proposal due in November	Due in November
Need to identify a replacement for Board Member Taylor	GC	On going
Audit Committee Needs to be formed	Selection needs to be made	On going
Hold 3 Family meeting thru out year	Staff/GC	On going
Give Board Members copy of safety plan to study and review-(Active Shooter Plan – July 31)		On going
Submit clear communication on what actions are being done and will be done throughout the next year		On going
How to put systems in place? Will provide feedback after the Deep Dive event		In progress
Create an evaluation, new resources, growth plan, skill development – For ED	GC/Hugh	A new process is being created

- 1) Call to Order at 5:42 - Announcement of the Meeting in Accord with the Open Meetings Act
- 2) Roll Call was taken before the approval of agenda
- 3) Approval of Agenda-

Action Item: Vanessa Roanhorse made the motion to approve the agenda, Antionette Tellez Humble seconded the motion. The motion was approved

- 4) Consent Agenda
 - a. Approval of Minutes of the August 15, 2018 Meeting
 - b. Approval of Minutes of the September 19, 2018 Meeting
 - c. Records Retention Policy
 - d. Finance Report
 - e. Amendment to Years of Allowed Experience Policy

Action Item: Charlie Wisoff made the motion to Consent agenda, Carl Garcia seconded the motion. The motion was approved

- 5) Board Development
 - a. Review of Plus/Delta from last board meeting
 - i. Went over how a meeting should be conducted using the self-assessment
 - ii. Who updates the Plus/Delta -its in the shared document in Dropbox
 - b. Hugh Prather: recommendations on interview teams and other ED search matters

- i. Will use a matrix with the items from the plan for the ED search
 - 1. Plan what time the interviews will be conducted during the week of October 22, 2018 3pm-6pm time frame
 - 2. Can modify the plan and the date -Changed the interview dates to Oct 29, 3pm-7pm, Oct 30 3pm-6pm
 - 3. Suggestion to create an advisory panel- with students (2), parents (2), Staff (2) and board members
 - 4. Tony will assemble the advisory panel aside from the board members
 - 5. Hugh will facilitate and coach the interview process
 - 6. Board will need to script a set of interview questions
 - 7. Use form for recommendation for feedbacks on candidates (packet)
- c. Note: review of bylaws will be postponed until a later board meeting

6) Adjourn for Executive Session

Action item: Frank Mirabel made the motion to amend the agenda to move to Executive Session. Antionette Tellez Humble seconded the motion. The motion passed

a. Roll call for Executive Session

- i. : Charlie Wisoff, Carl Garcia, Leslie Kelly, Antionette Tellez Humble, Vanessa Roanhorse, Frank Mirabel

Action item: Frank Mirabel made the motion to accept the four candidates selected for the ED position. Carl Garcia seconded the motion. The motion passed

7) Interim Executive Director's Report

a. Personnel- salary schedules for pillar directors and staff (memo)

- 1. All 3 pillar directors will be paid at the same rate with the same job expectation
- 2. The time frame will start in October, 2018, and increase the salary in two increments- this will be tied to the enrollment goal
- 3. The Board would like more information on the responsibilities of the pillar directors
- 4. Need to rebuild the teacher salary schedule -hope to have a proposal in November
- 5. How is the school attracting young teachers and utilizing level 3 teachers to mentor-identify a pipeline

ii. Melissa Gova-Santana has been hired as level 3 Special Ed teacher

b. Corrective Action Plan updates

- i. Security walk thru to make the school safer

c. Students recruitment and enrollment

- i. 124 40 day count

d. Audit committee

- i. The committee meet and will help streamline the process

e. Ed Café was held

- i. The event was successful
- ii. A debrief was held and the data will be used to create curriculum
- iii. A student was able to create a Pop up shop

8) Board Discussion and Action Items for Board Approval

a. Vote on Director of Pillar Director Salary Schedule FY19 updated

Action item: Charlie Wisoff made the motion to pillar director salary schedule update. Carl Garcia seconded the motion. The motion was approved.

b. Vote on adding Leticia Bernal to Governing Council

- i. Recommended that Leticia Bernal will be voted on to the board

Action item: Charlie Wisoff made the motion to vote Leticia Bernal on as a Governing Council member Antionette Tellez Humble seconded the motion. The motion was approved

9) Items for Future Agenda- Jaqi Baldwin will be taking over the agenda

10) Public Input N/A

Announcement of next meeting: November 28th, 2018, 5:30 PM, Siembra

Antionette Tellez Humble made the motion to adjourn the meeting at 7:09. Charlie Wisoff seconded the motion. The motion passed.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-681-0284 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-681-0284 if a summary or other type of accessible format is needed.