



Siembra Leadership High School Board Agenda
11/18/15
5:30-7:30 PM
WESST
609 Broadway NE
Albuquerque NM, 87102

Meeting called by: Jessica Aranda

Members Present:

Quorum: X

- X Jessica Aranda, President
 X Daniel Trujillo, Treasurer
 X Russell Combs, Co-Secretary
 X Taylor Chavez, Co-Secretary
 Eddie Tabet-Cubero, Member
 X Javier Martinez, Member

----- Agenda -----

- 1) Open Meeting – Meeting is declared in session by Moises Padilla at 5:45 pm
- 2) Approval of agenda* – Review of agenda...
Moises requests addition of ABQ Anchor Partner discussion to agenda. Daniel Trujillo makes a motion to approve the agenda with addition. Javier Martinez 2nd the motion. Motion carries 5 to 0 with one member absent.
- 3) Approval of minutes (monthly action item going forward) * – Review of minutes...
Jessica requests change of her title from chair to president as noted in the minutes. Daniel Trujillo makes a motion to approve the minutes with the change. Jessica Aranda 2nd the motion. Motion carries 4 to 1 (Javier Martinez abstained due to missing previous meeting) with one member absent.
- 4) Public Input (limited to 3 minutes per person) – No one attending for public comment.
- 5) Executive Director Report
 - Building Development – Tony Monfiletto found temporary building to fit immediate SLHS need. Location has been walked, cost estimate received and communicated as properly zoned for school. This is not far from the permanent location near Rio Bravo and Coors. Building interior needs almost complete demolition. Temporary building is expected to be sufficient for SLHS for at least 3years, up to approximately 200 students. May be able to support school need for up to 4 years.
 - Hiring Development – All job descriptions are almost complete. Curriculum Instructor Director is expected to be on board by January, part-time. On boarding of person has been pulled in to assist in development with AHA prototype project. Finance position placement is also expected be finalized in January.
 - Anchor Partner (addition to agenda) – ABQ ID (Business accelerator) wants to partner with SLHS.
 - Presentation at Million Cups/Prototype – ABQ Sol soccer team presented at 1Million cups expressing desire to have Albuquerque “Own the Sol” as the community does the Lobos, for example. Prototype project, as noted in the charter, is in development phase. Collaboration is between AHA, ABQ Sol & SLHS. curriculum use and Moises explains current difference in AHA needs vs. SLHS needs.

- Branding with Media Desk – SLHS Logo creation in progress. Estimated completion is expected in 6 weeks. Media Desk is a collaborative seeded by McCune Foundation. Now a media firm that provides low cost, high quality work.
- APS School Choice Fair – SLHS attended recent APS School Choice Fair.

6) Financials Report and Budget Adjustment Requests (BARS) Consideration*

- Budget for planning year/Daniels Fund Grant – Budget based on what was submitted for Tech Leadership HS. SLHS used template with slight amendments to fit future project/school needs. Grand total \$626,050. Tony Monfiletto just finished negotiating building planning, \$5000 fee. Daniels Fund to inform of approval by January. SLHS has EIN# and is prepared to setup bank account when requested money begins to arrive in 2016.

7) Policies Adopted and Voted on/Other Items

- Voting on Name Change from Entrepreneurship Leadership High School to Siembra Leadership High School at Las Estancias* – Moises Padilla explains name change evolution representative to the area. Discussed “at Las Estancias” was requested to address gift from Steve Maestas. Russell recommends to start with approval of the legal name first without the location tagline addition, not to confuse the two. Differentiation between legal name and marketing name should be decided separately.
- Bank authorizer vote* – Moises Padilla needs official board vote to become bank authorizer. Russell suggests two people appointed as bank authorizer. Jessica Aranda wants to discuss check policy at the next board meeting. Board resolves that Moises Padilla and Jessica Aranda to become authorized for check writing. Russell Combs motion resolution and Daniel Trujillo 2nd the motion. Motion carries 4 to 0, with 2 members absent.
- Terms of the Board* – Russell commits 2-year term. Taylor commits 2-year term. Jessica commits to a 3-year term. Full eligibility of member is 3 terms. Russell requests for next session to edit by-laws to reflect terms.
- Future Board Schedule* – Proposed first Thursday of each month, starting January 2016, January 7th. Meeting time proposed is 5:30pm to 7:30pm.

8) Items for Future Agenda

- Operation budget
- Accounting procedures
- Daniels Fund Grant
- Terms of new temporary location for SLHS (if decision is required prior to next board meeting, conference call has been requested by board to discuss terms)

9) Announcement of next meeting – Next meeting will be scheduled for January 7th 2016 at 5:30pm at FatPipe Co-working Space.

10) Adjournment – Meeting was Adjourned by Jessica Aranda at 7:06 pm.

* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-681-0284 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-681-0284 if a summary or other type of accessible format is needed.