



SIEMBRA LEADERSHIP
HIGH SCHOOL

Finance Committee Meeting February 3, 2020 11:00 AM – 12:00 PM

Agenda

- *Introduce new Finance Committee Member – Kay Girdner (see attached resume)
- * Announcement on NMSCPA website for CPA member for our Finance Committee (see attached)
 - *Review Finance Reports December 2019 – Diane
 - *Review Journal Entries – Diane
 - *Review BARs – Diane
- *Approve December Financials, Journal Entries and BARS – Finance Committee
 - *Review SLHS 2018 – 2019 Audit that was released publicly – Diane
 - *Questions or Issues



Siembra Leadership High School Finance Report for Finance Committee Meeting on 2/3/2020

Siembra Leadership High School Budget VRS YTD Expenditures by Fund at December 31, 2019

Fund	Adopted Budget	Current Budget	Actuals		Encumbrances		Available	% of Budget
			(Selected Range)	Actuals (YTD)	(YTD)	(YTD)		
11000 - Operational	\$ 2,235,013.00	\$ 2,235,013.00	\$ 167,243.00	\$ 883,133.60	\$ 897,533.62	\$ 454,345.78	39.51	
Fund	Adopted Budget	Current Budget	Actuals (Selected Range)	Actuals (YTD)	Encumbrances (YTD)	Available	% of Budget	
26121 - Kellogg Foundation	\$ -	\$ -	\$ -	\$ 52,031.64	\$ -	\$ (52,031.64)		
31200 - Public School Capital Outlay	\$ 89,301.00	\$ 89,301.00	\$ 0.02	\$ 44,650.50	\$ 44,650.50	\$ -	50.00	
24101 - Title I - IASA	\$ 43,513.00	\$ 46,273.00	\$ -	\$ 18,552.81	\$ -	\$ 27,720.19	40.09	
24106 - Entitlement IDEA-B	\$ 31,439.00	\$ 31,439.00	\$ -	\$ 14,583.50	\$ -	\$ 16,855.50	46.39	
29102 - Private Dir Grants (Categorical)	\$ 48,146.00	\$ 48,146.00	\$ -	\$ 13,887.71	\$ 21,712.29	\$ 12,546.00	28.84	
24154 - Teacher/Principal Training & Recruiting	\$ 7,226.00	\$ 7,226.00	\$ -	\$ 7,226.00	\$ -	\$ -	100.00	
24153 - English Language Acquisition	\$ 390.00	\$ 390.00	\$ -	\$ -	\$ -	\$ 390.00	0.00	
24190 - Title I - Comprehensive Support and Improvement	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	0.00	
27109 - Instructional Materials	\$ 14,248.00	\$ 14,248.00	\$ -	\$ -	\$ -	\$ 14,248.00	0.00	
31700 - Capital Improvements SB-9	\$ 2,786.00	\$ 2,786.00	\$ -	\$ -	\$ -	\$ 2,786.00	0.00	
Grand Total All Funds	\$ 2,497,062.00	\$ 2,499,822.00	\$ 167,243.02	\$ 1,034,085.76	\$ 963,896.41	\$ 501,859.83		

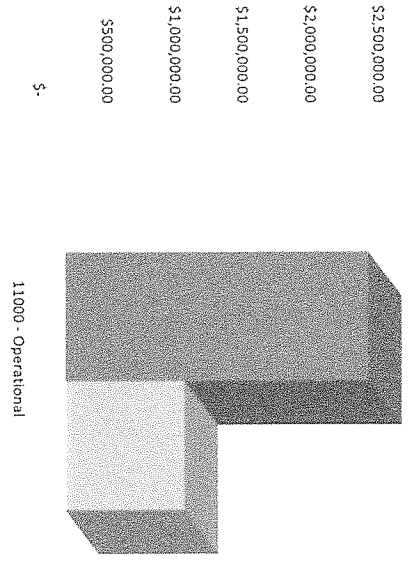


SIEMBRA LEADERSHIP
HIGH SCHOOL

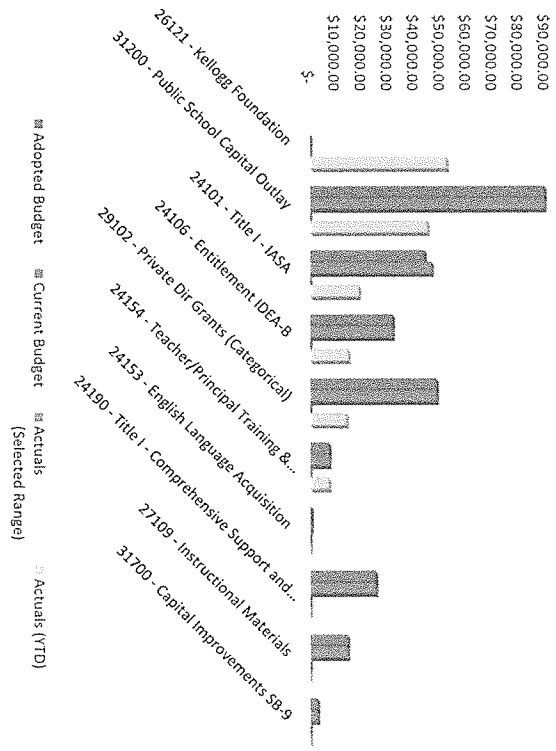
Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Budget Vrs YTD Expenses by Fund at 12/31/19

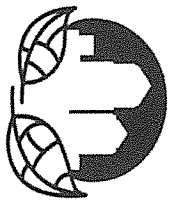
Budget Vrs YTD Expenses by Fund at 12/31/19
Operational Fund 11000



Budget Vrs Exp by Fund at 12/31/19
All Other Funds



11000 - Operational

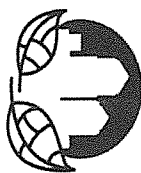


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Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Budget VRS YTD Expenditures by Function at December 31, 2019

Function	Adopted Budget	Actuals (Selected)	Current Budget	Actuals (YTD)	Encumbrances Available	% of Budget	
1000 - Instruction	\$ 649,331.00	\$ 59,677.11	\$ 756,399.00	\$ 396,802.96	\$ 325,617.83	\$ 33,978.21	52.46
2100 - Support Services-Students	\$ 676,075.00	\$ 48,372.46	\$ 521,087.00	\$ 247,886.11	\$ 254,591.01	\$ 18,609.88	47.57
2300 - Support Services-General Administration	\$ 666,855.00	\$ 21,185.47	\$ 691,593.00	\$ 123,355.12	\$ 117,529.84	\$ 450,708.04	17.84
2600 - Operation & Maintenance of Plant	\$ 148,295.00	\$ 17,624.86	\$ 148,295.00	\$ 80,105.93	\$ 96,629.21	\$ (28,440.14)	54.02
2400 - Support Services-School Administration	\$ 142,504.00	\$ 10,623.71	\$ 151,744.00	\$ 67,441.92	\$ 57,007.90	\$ 27,294.18	44.44
2500 - Central Services	\$ 111,109.00	\$ 8,177.01	\$ 122,809.00	\$ 63,893.11	\$ 61,069.24	\$ (2,153.35)	52.03
4000 - Capital Outlay	\$ 92,087.00	\$ 0.02	\$ 92,087.00	\$ 44,650.50	\$ 44,650.50	\$ 2,786.00	48.49
2200 - Support Services-Instruction	\$ 10,656.00	\$ 1,402.38	\$ 15,658.00	\$ 9,750.11	\$ 6,800.88	\$ (892.99)	62.27
2700 - Student Transportation	\$ -	\$ 180.00	\$ -	\$ 180.00	\$ -	\$ (180.00)	-
3100 - Food Services Operations	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ -	\$ 150.00	0.00
Grand Total	\$ 2,497,062.00	\$ 167,243.02	\$ 2,499,822.00	\$ 1,034,065.76	\$ 963,896.41	\$ 501,859.83	42.12



SIEMBRA LEADERSHIP
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Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Budget VRS YTD Expenditures by Object at December 31, 2019

Object	Adopted Budget	Current Budget	Actuals	Actuals (YTD)	Encumbrances (Y	Available	% of Budget
51100 - Salaries Expense	\$ 1,203,569.00	\$ 1,067,111.00	\$ 89,557.75	\$ 522,818.90	\$ 501,781.98	\$ 42,510.12	48.99%
54610 - Renting Land and Buildings	\$ 162,301.00	\$ 162,301.00	\$ 19,629.53	\$ 82,379.98	\$ 103,249.14	\$ (23,328.12)	50.76%
52111 - Educational Retirement	\$ 166,691.00	\$ 157,415.00	\$ 13,002.38	\$ 75,242.36	\$ 72,699.04	\$ 9,473.60	47.80%
55915 - Other Contract Services	\$ 40,845.00	\$ 82,400.00	\$ 4,646.35	\$ 74,170.19	\$ 61,263.79	\$ (53,033.98)	90.01%
57332 - Supply Assets (\$5,000 or less)	\$ 17,786.00	\$ 19,113.00	\$ 499.99	\$ 70,165.10	\$ 4,333.01	\$ (55,385.11)	367.11%
52311 - Health and Medical Premiums	\$ 69,301.00	\$ 99,609.00	\$ 7,673.40	\$ 41,512.47	\$ 47,792.18	\$ 10,304.35	41.68%
52210 - Fica Payments	\$ 74,101.00	\$ 75,191.00	\$ 5,387.93	\$ 31,408.53	\$ 30,147.23	\$ 13,635.24	41.77%
53330 - Professional Development	\$ 13,216.00	\$ 20,870.00	\$ 9,180.00	\$ 20,267.97	\$ 11,069.00	\$ (10,466.97)	97.12%
53711 - Other Charges	\$ 551,400.00	\$ 549,613.00	\$ (3,718.59)	\$ 13,303.11	\$ 23,712.15	\$ 512,597.74	2.42%
56118 - General Supplies and Materials	\$ 47,000.00	\$ 51,118.00	\$ 2,897.39	\$ 12,576.75	\$ 12,136.50	\$ 674.00	24.60%
55200 - Property Liability Insurance	\$ 13,250.00	\$ 13,250.00	\$ -	\$ 12,576.00	\$ -	\$ 606.00	95.15%
52710 - Workers Compensation Premium	\$ 12,511.00	\$ 12,500.00	\$ -	\$ 11,894.00	\$ -	\$ 3,431.77	44.38%
52112 - ERA - Retiree Health	\$ 24,009.00	\$ 24,643.00	\$ 1,837.81	\$ 10,935.61	\$ 10,275.62	\$ (5,000.00)	60.05%
51300 - Additional Compensation	\$ -	\$ 17,500.00	\$ 2,331.76	\$ 10,509.21	\$ 11,990.79	\$ 1,036.72	33.92%
53414 - Other Professional/Technical Services	\$ 1,200.00	\$ 30,400.00	\$ 1,153.52	\$ 10,311.28	\$ 19,052.00	\$ -	62.26%
52220 - Medicare Payments	\$ 13,000.00	\$ 13,000.00	\$ 8,093.70	\$ 8,093.70	\$ 4,906.30	\$ 2,922.16	42.42%
55400 - Advertising	\$ 17,109.00	\$ 17,318.00	\$ 1,260.07	\$ 7,345.46	\$ 7,050.38	\$ 2,883.65	47.46%
55800 - Travel and Training	\$ 11,000.00	\$ 11,000.00	\$ 947.40	\$ 5,221.06	\$ 2,895.29	\$ (4,031.67)	33.78%
54630 - Rentals of Computers and Related Equipment	\$ 7,500.00	\$ 7,500.00	\$ 849.85	\$ 2,533.55	\$ 1,852.29	\$ 3,114.16	45.46%
52313 - Dental	\$ -	\$ 4,589.00	\$ 358.04	\$ 2,086.02	\$ 2,229.98	\$ 117.75	27.73%
54411 - Electricity	\$ 7,000.00	\$ 7,000.00	\$ 976.25	\$ 1,941.10	\$ 4,941.15	\$ (11,070.79)	53.13%
55813 - Employee Travel - Non-Teachers	\$ -	\$ 2,410.00	\$ -	\$ 1,280.46	\$ 160.32	\$ 11,517.01	7.56%
52500 - Unemployment Compensation	\$ 7,620.00	\$ 12,633.00	\$ 28.68	\$ 955.67	\$ 160.32	\$ 262.71	39.84%
52315 - Disability	\$ -	\$ 1,515.00	\$ 104.12	\$ 603.56	\$ 495.85	\$ 207.95	41.45%
52312 - Life	\$ 123.00	\$ 1,202.00	\$ 79.90	\$ 498.20	\$ 331.11	\$ 363.58	42.61%
52314 - Vision	\$ -	\$ 777.00	\$ 58.62	\$ 181.58	\$ -	\$ (1,750.95)	21.69%
53212 - Speech Therapists - Contracted	\$ -	\$ -	\$ 103.76	\$ 108.44	\$ -	\$ 391.56	
53413 - Legal	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	

53211 - Diagnosticians, Contracted		\$	-	\$	64.85	\$	64.85	\$	3,339.77	\$	(3,404.62)		
52720 - Workers Compensation Employer's Fee	\$	195.00	\$	256.00	\$	(8.00)	\$	11.40	\$	(64.00)	\$	308.60	4.45%
52730 - Workers Comp (Self Insured)	\$	347.00	\$	-	\$	-	\$	-	\$	-	\$	-	
53215 - Psychologists	\$	-	\$	-	\$	-	\$	-	\$	2,327.92	\$	(2,327.92)	
53218 - Specialists - Contracted	\$	8,000.00	\$	8,000.00	\$	-	\$	-	\$	16.00	\$	7,984.00	0.00%
55812 - Board Training	\$	2,000.00	\$	2,000.00	\$	-	\$	-	\$	-	\$	2,000.00	0.00%
55818 - Travel Travel Non Employees	\$	-	\$	1,600.00	\$	-	\$	-	\$	-	\$	1,600.00	0.00%
55819 - Employee Travel- Teachers	\$	-	\$	-	\$	-	\$	-	\$	6,780.72	\$	(6,780.72)	
56107 - Instructional Materials Credit - 50% Textbooks	\$	1,000.00	\$	1,000.00	\$	-	\$	-	\$	-	\$	1,000.00	0.00%
56109 - Instructional Materials On-line Digital Subscriptions	\$	5,000.00	\$	5,000.00	\$	-	\$	-	\$	-	\$	5,000.00	0.00%
56113 - Software	\$	14,688.00	\$	14,688.00	\$	-	\$	-	\$	-	\$	14,688.00	0.00%
54416 - Communication Services	\$	4,800.00	\$	4,800.00	\$	246.56	\$	(1,293.53)	\$	2,680.00	\$	3,413.53	-26.95%
Grand Total	\$	2,497,062.00	\$	2,499,822.00	\$	167,243.02	\$	1,034,065.76	\$	963,896.41	\$	501,859.83	41.37%



Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Revenue and Expense Report at December 31, 2019

Description	11000 - Operational	14000 - Total Instructional Mater	24101 - Title I - JASA	24106 - Entitlement IDEA-B	24154 - Teacher/Principal Training	24190 - Title I - Comprehensive S	26121 - Kellogg Foundation	27109 - Instructional Materials	29102 - Private Dir Grants (Categ	31200 - Public School Capital Out	31701 SB-9	Total
11000 - Operational	\$ 145,924.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,924.94
Total Revenue	\$ 145,924.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,924.94
11000 - Operational	\$ 167,243.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167,243.00
31200 - Public School Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.02	\$ -	\$ 0.02
Total Expenditure	\$ 167,243.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.02	\$ -	\$ 167,243.02
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	\$ (21,318.06)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.02)	\$ -	\$ (21,318.08)
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance, End of Year	\$ (21,318.06)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.02)	\$ -	\$ (21,318.08)



**SIEMBRA LEADERSHIP
HIGH SCHOOL**

Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Deposits and Disbursements December 1 - 31, 2019

Bank
New Mexico Bank and Trust

Date	Number	Type	Payee/From	Status	Deposit	Withdrawal	Balance
12/1/2019			Beginning Balance			\$	566,298.89
12/2/2019		Payroll Liability	NM Taxation and Revenue Dept	Non-Void		\$ 2,359.92	\$ 563,938.97
12/2/2019		Payroll Liability	NMERB	Non-Void		\$ 23,034.79	\$ 540,904.18
12/2/2019		Payroll Liability	NMPSIA	Non-Void		\$ 13,673.06	\$ 527,231.12
12/2/2019		Accounts Payable	PM Exeter Holdings LLC	Non-Void		\$ 13,874.86	\$ 513,356.26
12/2/2019	874	Payroll Liability	NMRHCA	Non-Void		\$ 2,787.22	\$ 510,569.04
12/2/2019	893	Accounts Payable	Natalie Tavitas	Non-Void		\$ 36.00	\$ 510,533.04
12/3/2019		Accounts Payable	Jose Ledezma	Non-Void		\$ 849.52	\$ 509,683.52
12/3/2019	875	Accounts Payable	Gardenswartz Team Sales	Non-Void		\$ 339.98	\$ 509,343.54
12/3/2019	876	Accounts Payable	Jive Communications	Non-Void		\$ 246.56	\$ 509,096.98
12/3/2019	877	Accounts Payable	Natalie Tavitas	Non-Void		\$ 134.86	\$ 508,962.12
12/3/2019	878	Accounts Payable	Veronica Jimenez	Non-Void		\$ 35.11	\$ 508,927.01
12/3/2019	879	Accounts Payable	Visa (NMBT)	Non-Void		\$ 962.16	\$ 507,964.85
12/4/2019		Accounts Payable	PM Exeter Holdings LLC	Non-Void		\$ 394.00	\$ 507,570.85
12/4/2019	880	Accounts Payable	Central New Mexico Community C	Non-Void		\$ 376.00	\$ 507,194.85
12/4/2019	881	Accounts Payable	City of Albuquerque	Non-Void		\$ 180.00	\$ 507,014.85
12/5/2019	882	Accounts Payable	JAN-PRO of New Mexico, Inc.	Non-Void		\$ 1,367.19	\$ 505,647.66
12/5/2019	883	Accounts Payable	Jennifer Valdez	Non-Void		\$ 26.71	\$ 505,620.95
12/5/2019	884	Accounts Payable	Jupiter Ed	Non-Void		\$ 304.00	\$ 505,316.95
12/5/2019	885	Accounts Payable	Ronnie Reynolds	Non-Void		\$ 41.40	\$ 505,275.55
12/5/2019	886	Accounts Payable	JC's New York Pizza	Non-Void		\$ 223.00	\$ 505,052.55
12/11/2019	117	Cash Receipts	SEG Dec 2019	Non-Void	\$ 145,924.94		\$ 650,977.49
12/12/2019	887	Accounts Payable	Accountability and Compliance	Non-Void		\$ 532.19	\$ 650,445.30
12/12/2019	888	Accounts Payable	Cooperative Educational Servic	Non-Void		\$ 168.61	\$ 650,276.69
12/12/2019	889	Accounts Payable	Tracy Silva	Non-Void		\$ 1,402.38	\$ 648,874.31
12/12/2019	890	Accounts Payable	Embassy Suites Albuquerque	Non-Void		\$ 3,477.89	\$ 645,396.42
12/12/2019	891	Accounts Payable	Jaqlyn Baldwin	Non-Void		\$ 106.42	\$ 645,290.00
12/12/2019	892	Accounts Payable	Kedemah Callwood	Non-Void		\$ 161.28	\$ 645,128.72
12/12/2019	894	Accounts Payable	Dicks Merchandising & Supply C	Void		\$ -	\$ 645,128.72
12/13/2019		Payroll Liability	Internal Revenue Service	Non-Void		\$ 10,249.14	\$ 634,879.58
12/13/2019		Payroll Liability	NM Bank & Trust	Non-Void		\$ 29,311.78	\$ 605,567.80
12/16/2019	895	Accounts Payable	Anna Aguilera	Non-Void		\$ 63.23	\$ 605,504.57
12/16/2019	896	Accounts Payable	Ephesus Office Technologies, I	Non-Void		\$ 849.85	\$ 604,654.72
12/16/2019	897	Accounts Payable	Tafoya, Ann	Non-Void		\$ 200.00	\$ 604,454.72
12/17/2019	898	Accounts Payable	Garfield Lopez	Non-Void		\$ 82.40	\$ 604,372.32
12/17/2019	899	Accounts Payable	NMASBO	Non-Void		\$ 550.00	\$ 603,822.32
12/17/2019	900	Accounts Payable	Roxanne Medina	Non-Void		\$ 43.04	\$ 603,779.28
12/17/2019	901	Accounts Payable	Spring Ron	Non-Void		\$ 123.43	\$ 603,655.85
12/17/2019	902	Accounts Payable	Yvonne Valenzuela	Non-Void		\$ 140.44	\$ 603,515.41
12/17/2019	903	Accounts Payable	Diane Gunn Miles	Non-Void		\$ 22.90	\$ 603,492.51
12/18/2019	904	Accounts Payable	Kedemah Callwood	Non-Void		\$ 27.79	\$ 603,464.72
12/19/2019	905	Accounts Payable	Garfield Lopez	Non-Void		\$ 12.76	\$ 603,451.96

12/19/2019	906	Accounts Payable	Natalie Tavitas	Void	\$	-	\$	603,451.96
12/19/2019	907	Accounts Payable	Natalie Tavitas	Non-Void	\$	50.00	\$	603,401.96
12/20/2019	908	Accounts Payable	Garfield Lopez	Non-Void	\$	21.69	\$	603,380.27
12/20/2019	909	Accounts Payable	High Tech Graduate School of E	Non-Void	\$	8,640.00	\$	594,740.27
12/20/2019	910	Accounts Payable	Internal Revenue Service	Non-Void	\$	169.39	\$	594,570.88
12/20/2019	911	Accounts Payable	JAN-PRO of New Mexico, Inc.	Non-Void	\$	892.42	\$	593,678.46
12/20/2019	912	Accounts Payable	Marketing Strategies	Non-Void	\$	425.12	\$	593,253.34
12/20/2019	913	Accounts Payable	Moss Adams LLP	Non-Void	\$	8,093.70	\$	585,159.64
12/20/2019	914	Accounts Payable	Marketing Strategies	Non-Void	\$	472.28	\$	584,687.36
12/31/2019		Payroll Liability	Internal Revenue Service	Non-Void	\$	10,157.89	\$	574,529.47
12/31/2019		Payroll Liability	NM Bank & Trust	Non-Void	\$	29,072.90	\$	545,456.57
12/31/2019	00006554	Adjustment	IRS Payment voided and was cha	Non-Void	\$	10,242.23	\$	535,214.34
12/31/2019			Ending Balance				\$	535,214.34

Subtotal					\$	145,924.94	\$	177,009.49
Total					\$	145,924.94	\$	177,009.49



SIEMBRA LEADERSHIP
HIGH SCHOOL

Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Journal Entries for Approval at Finance Committee Mtg 2/3/2020

Enter JE dated 1/31/2020

26121-0000-11011-0000-000000-0000-000000	Bank Accounts				\$	1,826.49
26121-1000-53711-1010-001750-0000-000000	Instruction-Other Charges-Regular Education (K-12) Programs		\$	(128.58)		
26121-1000-57332-1010-001750-0000-000000	Instruction-Supply Assets (\$5,000 or less)-Regular Education (K-12) Programs		\$	(20,274.67)		
26121-2300-53414-0000-001750-0000-000000	Support Services-General Administration-Other Contract Services		\$		12,444.61	
26121-2600-57332-0000-001750-0000-000000	"Supply Assets (\$5,000 or less)"		\$		9,785.13	
11000-1000-53711-1010-001750-0000-000000	Instruction-Other Charges-Regular Education (K-12) Programs		\$		128.58	
11000-1000-57332-1010-001750-0000-000000	Instruction-Supply Assets (\$5,000 or less)-Regular Education (K-12) Programs		\$		20,274.67	
11000-2300-56915-0000-001750-0000-000000	Support Services-General Administration-Other Contract Services		\$	(7,833.00)		
11000-2600-56915-0000-001750-0000-000000	Other Contract Services		\$	(4,611.61)		
11000-2600-57332-0000-001750-0000-000000	"Supply Assets (\$5,000 or less)"		\$	(9,785.13)		
11000-0000-11011-0000-000000-0000-000000	Bank Accounts		\$	(1,826.49)		

Justification: To adjust Kellogg expenses as approved by Kellogg Foundation approved budget in January 2020.

Enter JE dated 1/31/2020

11000-0000-11011-0000-000000-0000-000000	Bank Accounts				\$	7,408.16
11000-1000-51100-1010-001750-1411-000000	Teacher (Job class 1411)		\$	(3,800.88)		
11000-1000-51100-2000-001750-1412-000000	Special Education Teacher (Job class 1412)		\$	(3,607.28)		
24101-1000-51100-1010-001750-1411-000000	Teacher (Job class 1411)		\$		3,800.88	
24106-1000-51100-2000-001750-1412-000000	Special Education Teacher (Job class 1412)		\$		3,607.28	
24101-0000-11011-0000-000000-0000-000000	Bank Accounts		\$	(3,800.88)		
24106-0000-11011-0000-000000-0000-000000	Bank Accounts		\$	(3,607.28)		

Justification: To reclass Title I teacher salary and IDEA-B Sped Teacher Salary to Title I and IDEA-B funds from Operational Fund.

11000-1000-55915-9000-001750-0000-000000	Instruction-Other Contract Services-Co/Extra-Curricular		\$	(537.33)		
11000-1000-55915-1010-001750-0000-000000	Other Contract Services		\$	(1,452.17)		
11000-1000-53414-1010-001750-0000-000000	Support Services-General Administration-Other Contract Services		\$		1,989.50	
11000-2100-55915-0000-001750-0000-000000	Other Contract Services		\$	(199.98)		
11000-2100-53414-0000-001750-0000-000000	Other Professional/Technical Services		\$		199.98	

11000-2200-55915-0000-001750-0000-00000	Support Services-Instruction-Other Contract Services	\$	(6,752.88)	\$	6,752.88
11000-2200-53414-0000-001750-0000-00000	Other Professional/Technical Services			\$	
11000-2300-55915-0000-001750-0000-00000	Support Services-General Administration-Other Contract Services	\$	(4,136.75)	\$	4,136.75
11000-2300-53414-0000-001750-0000-00000	Other Professional/Technical Services			\$	
11000-2400-55915-0000-001750-0000-00000	Other Contract Services	\$	(11,284.88)	\$	11,284.88
11000-2400-53414-0000-001750-0000-00000	Other Professional/Technical Services			\$	
11000-2500-55915-0000-001750-0000-00000	Other Contract Services	\$	(17,546.21)	\$	17,546.21
11000-2500-53414-0000-001750-0000-00000	Other Professional/Technical Services			\$	
11000-2600-55915-0000-001750-0000-00000	Other Contract Services	\$	(8,153.23)	\$	8,153.23
11000-2600-53414-0000-001750-0000-00000	Other Professional/Technical Services			\$	
11000-1000-53711-0000-001750-0000-00000	Instruction-Other Charges	\$	(205.00)	\$	205.00
11000-1000-53711-1010-001750-0000-00000	Other Charges			\$	

Justification: To reclass other contract services erroneously booked to 55915 (interagency contracts) to correct account code 53414.

Enter JE dated 1/31/2020

11000-2300-55818-0000-001750-0000-00000	Support Services-General Administration-Travel Travel Non Employees	\$	-	\$	2,045.59
11000-2100-55818-0000-001750-0000-00000	Support Services-Students-Travel Travel Non Employees	\$	-	\$	1,986.08
11000-1000-53711-1010-001750-0000-00000	Other Charges	\$	-	\$	715.00
11000-1000-53711-0000-001750-0000-00000	Instruction-Other Charges	\$	(690.00)	\$	-
11000-1000-53711-9000-001750-0000-00000	Instruction-Other Charges-ColExtra-Curricular	\$	(25.00)	\$	-
11000-2100-55800-0000-001750-0000-00000	Support Services-Students-Travel and Training	\$	(1,986.08)	\$	-
11000-2300-55800-0000-001750-0000-00000	Support Services-General Administration-Travel and Training	\$	(2,045.59)	\$	-

Justification: To reclass expenses to the correct object and program code numbers.



Siembra Leadership High School Finance Report for Finance Committee Mtg 2/3/2020

Siembra Leadership High School Budget Adjustment Requests For GC MTG 2/12/2020

24101-1000-51100-1010-001750-1411-00000	Instruction-Salaries-Expense-Regular Education (K-12) Programs	Subtract	Add
		\$ (70.00)	
24101-2300-53711-0000-001750-0000-00000	Support Services-General Administration-Other Charges		\$ 70.00

Justification: Adjustment of Title I funds based on APS requirement

14000-0000-41980-0000-001750-0000-00000	Refund of Prior Year Expenditures	Add	
		\$ 1,663.00	
14000-1000-56109-1010-001750-0000-00000	Instruction-Instructional Materials On-line Digital Subscriptions-Regular Education (K-12) Programs		\$ 1,663.00

Justification: To budget our Instructional Materials funds from 2018 - 2019

31701-0000-41110-0000-000000-0000-00000	Ad Valorem Taxes - School District	Add	
		\$42,000	
31701-2300-53712-0000-001750-0000-00000	County tax collection costs		\$500
31701-4000-54610-0000-001750-0000-00000	Renting Land and Buildings		\$41,500

Justification: To budget our SB-9 funds

24189-0000-41924-0000-000000-0000-0000-00000	Flowthrough Grants from District	Add	
		\$ 849.00	
24189-2100-51100-2000-00750-0000-1214-00000	Social Worker Salary		\$ 849.00

Justification: To budget our Title IV funds, to improve Math & Science, drug awareness, social well being

Must submit backup for all BARS,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0014-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough): 849

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 849	
D. Total Funding Available: 849	

Revenue 24189.0000.41924 \$849

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24189	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1214 Guidance Counselors/Social Workers		\$849	\$849	
Sub Total						\$849		
Indirect Cost								
DOC. TOTAL						\$849		

Justification:

Title Iv Allocation 2019 - 2020

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Diane Gunn Miles	Business Manager	2/10/2020 4:12:37 PM
Jaqlyn Baldwin	Superintendent	2/10/2020 4:15:16 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0015-T
 Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough): 46,273

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 46,273	
D. Total Funding Available: 46,273	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12	\$43,837	(\$70)	\$43,767	
24101 Title I - ESEA	2300 Support Services-General Administration	53711 Other Charges	0000 No Program	0000 No Job Class	\$603	\$70	\$673	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

To redistribute expenses to other charges from salary expense

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0016-IB
 Fund Type: Flowthrough
 Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough): 1,663

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover: \$1,663.00	
B. Total Current Year Allocation:	
D. Total Funding Available: 1,663	

Revenue 14000.0000.41980 \$1,663

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56109 Instructional Materials On Line Digital Subscriptions	1010 Regular Education (K-12) Programs	0000 No Job Class		\$1,663	\$1,663	
Sub Total						\$1,663		
Indirect Cost								
DOC. TOTAL						\$1,663		

Justification:

To budget 2018 - 2019 allotment

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 2/13/2020

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Diane Gunn Miles	Business Manager	2/10/2020 4:13:30 PM
Jaqlyn Baldwin	Superintendent	2/10/2020 4:16:35 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0017-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough): 42,000

Phone: 505-980-9081

Email: d.gunmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 42,000	
D. Total Funding Available: 42,000	

Revenue 31701.0000.41110 \$42,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	2300 Support Services-General Administration	53712 County Tax Collection Costs	0000 No Program	0000 No Job Class		\$500	\$500	
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	54640 Rental - Lease To Purchase	0000 No Program	0000 No Job Class		\$41,500	\$41,500	
Sub Total						\$42,000		
Indirect Cost								
DOC. TOTAL						\$42,000		

Justification:

Initial Budget SB-9

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.