

Siembra Leadership High School

Finance Committee Meeting November 4, 2019 12:00 PM

Agenda

Discussion – Financial and Budget status after 40-day count - Betty

Review Financials – August 2019 - Diane

Review Financials – September 2019 - Diane

Review BARS - Diane

Review Journal Entries - Diane

Discussion and Questions – Diane, Betty and Jaqi

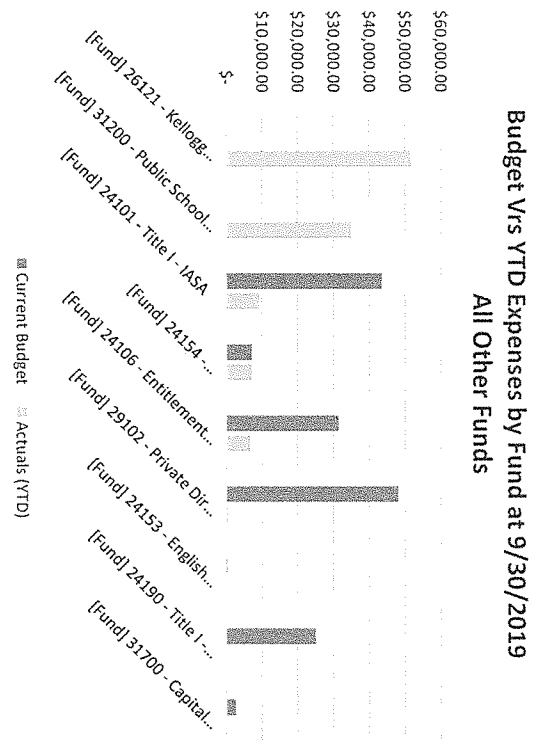
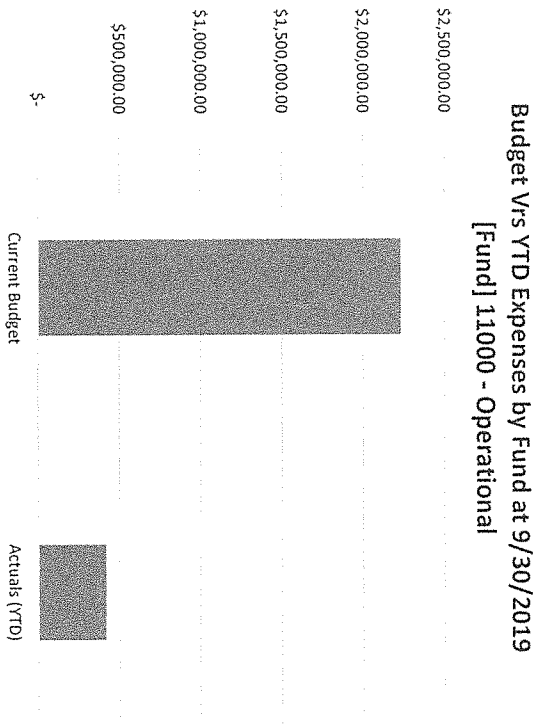
Approve – Financials, BARS and Journal Entries -Finance Committee

Siembra Leadership High School Budget to YTD Expenses by Fund Report September 2019

Cycle: FY2020 - 1st Detail Element: Fund: 1st Detail Level: Lowest: 2nd Detail Element: None: 2nd Detail Level: Lowest: 3rd Detail Element: None: 3rd Detail Level: Lowest: 4th Detail Element: None: 4th Detail Element: None: 5th Detail Element: None:
 5th Detail Level: None: Filter: ([Fund] >= '11000') AND ([Object] Between '51000' AND '58300') ; 1st Subtotal Element: Fund: 1st Subtotal Rollup Level: Lowest: 2nd Subtotal Element: None: 2nd Subtotal Rollup Level: Lowest: 3rd Subtotal Element:
 None: 3rd Subtotal Rollup Level: Lowest: 4th Subtotal Element: None: 4th Subtotal Rollup Level: None: 5th Subtotal Element: None: 5th Subtotal Rollup Level: None: Begin Date: 9/1/2019; End Date: 9/30/2019; Subtotal on Account Type: No:
 Include Encumbrances: Yes

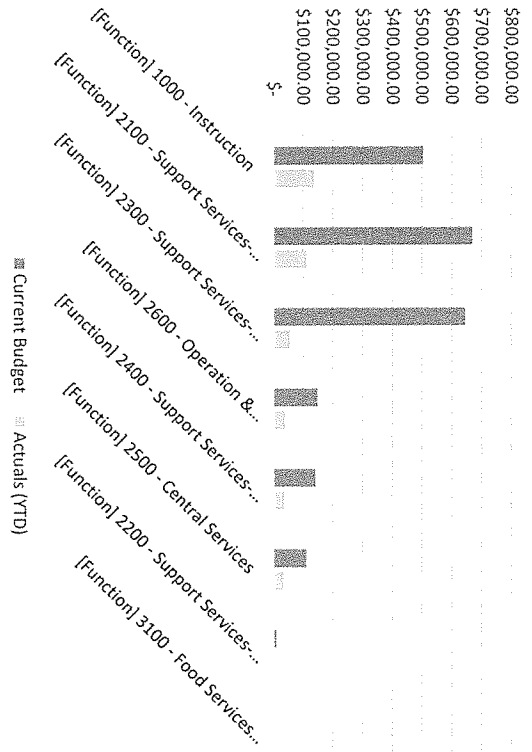
Element	Fund	Adopted Budget	Current Budget	Actuals (Selecte	Actuals (YTD)	Encumbrances (YTD)	Available	% of Budget
[Fund] 11000 - Operational	11000 - Operational	\$ 2,235,013.00	\$ 2,235,013.00	\$ 148,502.95	\$ 418,500.07	\$ 1,334,918.35	\$ 481,594.58	19%
Element	Fund	Adopted Budget	Current Budget	Actuals (Selecte	Actuals (YTD)	Encumbrances (YTD)	Available	% of Budget
[Fund] 26121 - Kellogg Foundation	26121 - Kellogg Founda	\$ -	\$ -	\$ 2,772.40	\$ 51,693.65	\$ 337.99	\$ (52,031.64)	
[Fund] 31200 - Public School Capital Outlay	31200 - Public School C	\$ -	\$ -	\$ 11,666.67	\$ 35,000.01	\$ 54,300.99	\$ (89,301.00)	
[Fund] 24101 - Title I - IASA	24101 - Title I - IASA	\$ 43,513.00	\$ 43,513.00	\$ 2,271.48	\$ 9,527.38	\$ -	\$ 33,985.62	22%
[Fund] 24154 - Teacher/Principal Training & Recruiting	24154 - Teacher/Princp	\$ 7,226.00	\$ 7,226.00	\$ -	\$ 7,226.00	\$ -	\$ -	100%
[Fund] 24106 - Entitlement IDEA-B	24106 - Entitlement IDE	\$ 31,439.00	\$ 31,439.00	\$ (2,067.80)	\$ 6,751.62	\$ -	\$ 24,687.38	21%
[Fund] 29102 - Private Dir Grants (Categorical)	29102 - Private Dir Grar	\$ 48,146.00	\$ 48,146.00	\$ -	\$ 554.37	\$ 35,045.63	\$ 12,546.00	1%
[Fund] 24153 - English Language Acquisition	24153 - English Langua	\$ 390.00	\$ 390.00	\$ -	\$ -	\$ -	\$ 390.00	0%
[Fund] 24190 - Title I - Comprehensive Support and Improverme	24190 - Title I - Compre	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	0%
[Fund] 31700 - Capital Improvements SB-9	31700 - Capital Improve	\$ 2,786.00	\$ 2,786.00	\$ -	\$ -	\$ -	\$ 2,786.00	0%
Grand Total All Funds		\$ 2,393,513.00	\$ 2,393,513.00	\$ 163,145.70	\$ 110,753.03	\$ 89,684.61	\$ (41,937.64)	70%
Grand Total All Funds		\$ 2,393,513.00	\$ 2,393,513.00	\$ 163,145.70	\$ 529,253.10	\$ 1,424,602.96	\$ 439,656.94	22%

Siembra Leadership Budget Vrs YTD Expenses by Fund at 9/30/2019

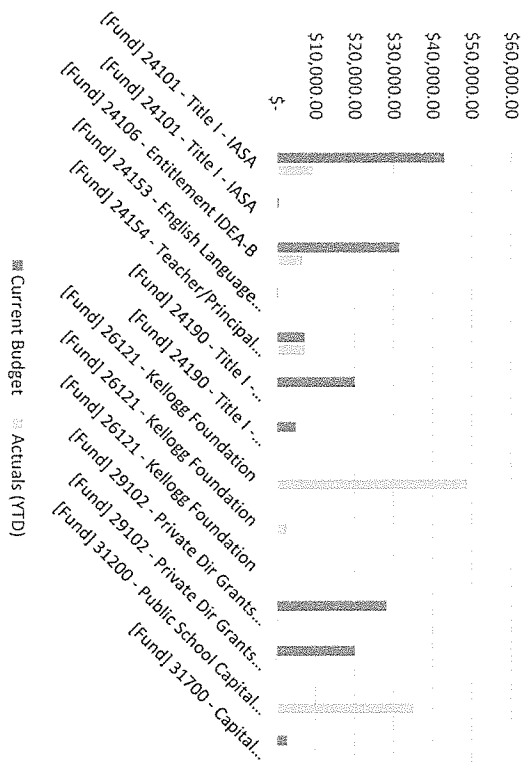


Siembra Leadership High School Budget Vrs YTD Expenditures by Function at September 30, 2019

Budget Vrs YTD Expenditures by Function at 9/30/19
Fund 11000 Operational



Budget Vrs YTD Expenditures by Function at 9/30/19
All Other Funds



Siembra Leadership High School Budget Vrs Expenditures by Object Report on September 30, 2019

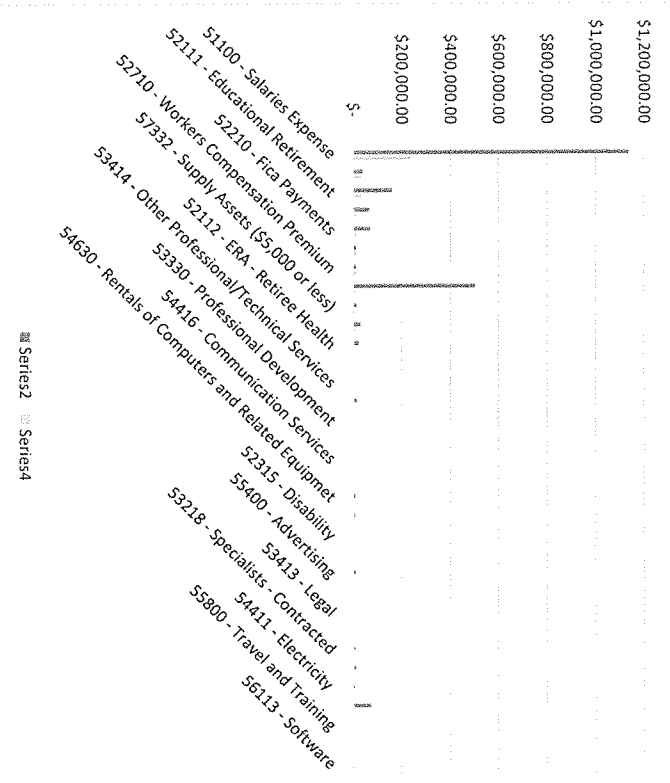
4th Detail Level: None; 5th Detail Element: None; 5th Detail Level: None; Filter: ((Fund)= '11000') AND ((Object) Between '51000' AND '58300') ; 1st Subtotal Element: Object; 1st Subtotal Rollup Level: Lowest; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: Lowest; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: Lowest; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 9/1/2019; End Date: 9/30/2019; Subtotal on Account Type: No; Include Encumbrances: Yes

51100 - Salaries Expense	\$	1,138,109.00	\$	1,138,109.00	\$	87,861.63	\$	238,116.22	\$	805,225.97	\$	94,766.81	21%
55915 - Other Contract Services	\$	40,845.00	\$	40,845.00	\$	16,926.10	\$	38,159.15	\$	65,506.31	\$	(62,820.46)	93%
52111 - Educational Retirement	\$	161,632.00	\$	161,632.00	\$	13,641.81	\$	35,292.43	\$	115,809.05	\$	10,530.52	22%
52311 - Health and Medical Premiums	\$	69,300.00	\$	69,300.00	\$	8,115.56	\$	18,491.27	\$	73,044.30	\$	(22,235.57)	27%
52210 - Fica Payments	\$	71,996.00	\$	71,996.00	\$	5,629.19	\$	14,712.33	\$	48,054.34	\$	9,229.33	20%
55200 - Property Liability Insurance	\$	13,250.00	\$	13,250.00	\$	(11,894.00)	\$	12,576.00	\$	-	\$	674.00	95%
52710 - Workers Compensation Premium	\$	12,500.00	\$	12,500.00	\$	11,894.00	\$	11,894.00	\$	-	\$	606.00	95%
53711 - Other Charges	\$	502,651.00	\$	502,651.00	\$	3,925.69	\$	9,164.67	\$	37,054.00	\$	456,432.33	2%
57332 - Supply Assets (\$5,000 or less)	\$	15,000.00	\$	15,000.00	\$	-	\$	8,723.22	\$	18,122.24	\$	(11,845.46)	58%
56118 - General Supplies and Materials	\$	32,000.00	\$	32,000.00	\$	1,920.89	\$	6,730.61	\$	8,506.16	\$	16,763.23	21%
52112 - ERA - Retiree Health	\$	23,160.00	\$	23,160.00	\$	1,921.78	\$	4,981.99	\$	16,368.93	\$	1,809.08	22%
51300 - Additional Compensation	\$	-	\$	-	\$	1,474.62	\$	4,228.21	\$	13,271.79	\$	(17,500.00)	289%
53414 - Other Professional/Technical Services	\$	1,200.00	\$	1,200.00	\$	1,472.49	\$	3,465.37	\$	25,412.00	\$	(27,677.37)	21%
52220 - Medicare Payments	\$	16,616.00	\$	16,616.00	\$	1,316.49	\$	3,440.75	\$	11,238.20	\$	1,937.05	489%
53330 - Professional Development	\$	600.00	\$	600.00	\$	1,809.00	\$	2,936.97	\$	7,214.00	\$	(9,550.97)	22%
55813 - Employee Travel - Non-Teachers	\$	-	\$	-	\$	1,280.46	\$	1,280.46	\$	58.42	\$	(1,338.88)	22%
54416 - Communication Services	\$	4,800.00	\$	4,800.00	\$	307.79	\$	1,032.79	\$	3,236.58	\$	530.63	11%
52313 - Dental	\$	-	\$	-	\$	447.88	\$	956.08	\$	3,401.38	\$	(4,357.46)	6%
54630 - Rentals of Computers and Related Equipment	\$	7,500.00	\$	7,500.00	\$	-	\$	817.32	\$	216.89	\$	6,465.79	203%
52500 - Unemployment Compensation	\$	7,596.00	\$	7,596.00	\$	3.05	\$	470.22	\$	25.37	\$	7,100.41	2%
52315 - Disability	\$	-	\$	-	\$	121.23	\$	278.35	\$	989.35	\$	(1,267.70)	2%
52312 - Life	\$	123.00	\$	123.00	\$	108.62	\$	249.10	\$	803.70	\$	(929.80)	2%
55400 - Advertising	\$	11,000.00	\$	11,000.00	\$	153.42	\$	214.47	\$	5,739.08	\$	5,046.45	22%
52314 - Vision	\$	-	\$	-	\$	67.42	\$	159.21	\$	592.61	\$	(751.82)	22%
53413 - Legal	\$	500.00	\$	500.00	\$	-	\$	108.44	\$	-	\$	391.56	19%
52720 - Workers Compensation Employer's Fee	\$	195.00	\$	195.00	\$	6.40	\$	36.80	\$	92.00	\$	66.20	0%
53218 - Specialists - Contracted	\$	8,000.00	\$	8,000.00	\$	-	\$	-	\$	16.00	\$	7,984.00	0%
53411 - Auditing	\$	13,000.00	\$	13,000.00	\$	-	\$	-	\$	-	\$	13,000.00	0%
54411 - Electricity	\$	7,000.00	\$	7,000.00	\$	-	\$	-	\$	-	\$	7,000.00	0%
54610 - Renting Land and Buildings	\$	73,000.00	\$	73,000.00	\$	-	\$	-	\$	70,700.00	\$	(4,219.66)	0%
55800 - Travel and Training	\$	-	\$	-	\$	-	\$	-	\$	4,219.68	\$	(4,219.68)	0%
55812 - Board Training	\$	2,000.00	\$	2,000.00	\$	-	\$	-	\$	-	\$	2,000.00	0%
56113 - Software	\$	1,440.00	\$	1,440.00	\$	-	\$	-	\$	-	\$	1,440.00	0%
23135- Employer Insurance	\$	-	\$	-	\$	(8.57)	\$	(16.36)	\$	-	\$	16.36	19%
Total Operational Fund 11000	\$	2,235,013.00	\$	2,235,013.00	\$	148,502.95	\$	418,500.07	\$	1,334,918.35	\$	481,594.58	19%

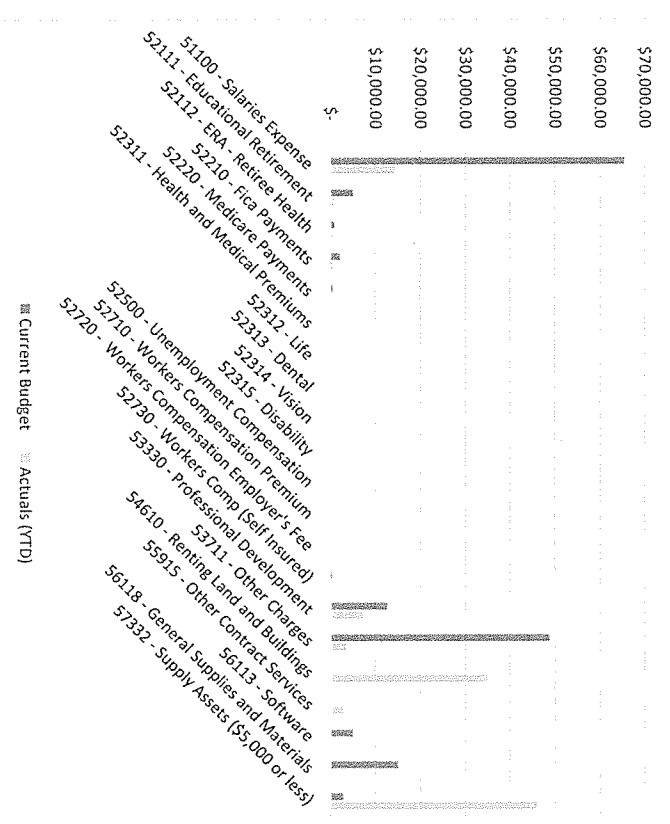
Object	Adopted Budget	Current Budget	Actuals	Actuals (YTD)	Encumbrances (Available)	% of Budget	
51100 - Salaries Expense	\$ 65,460.00	\$ 65,460.00	\$ 1,900.44	\$ 14,448.30	\$ -	22%	
52111 - Educational Retirement	\$ 5,059.00	\$ 5,059.00	\$ (955.35)	\$ 820.17	\$ -	16%	
52112 - ERA - Retiree Health	\$ 849.00	\$ 849.00	\$ 171.89	\$ 422.84	\$ -	50%	
52210 - Fica Payments	\$ 2,105.00	\$ 2,105.00	\$ (280.28)	\$ 475.48	\$ -	23%	
52220 - Medicare Payments	\$ 493.00	\$ 493.00	\$ (65.55)	\$ 111.21	\$ -	23%	
52311 - Health and Medical Premiums	\$ 1.00	\$ 1.00	\$ (442.16)	\$ 1.00	\$ -	100%	
52312 - Life	\$ -	\$ -	\$ (16.97)	\$ -	\$ -	-	
52313 - Dental	\$ -	\$ -	\$ (89.19)	\$ -	\$ -	-	
52314 - Vision	\$ -	\$ -	\$ (5.04)	\$ -	\$ -	-	
52315 - Disability	\$ -	\$ -	\$ (9.80)	\$ -	\$ -	-	
52500 - Unemployment Compensation	\$ 24.00	\$ 24.00	\$ (0.21)	\$ -	\$ -	24.00	
52710 - Workers Compensation Premium	\$ 11.00	\$ 11.00	\$ -	\$ -	\$ -	11.00	
52720 - Workers Compensation Employer's Fee	\$ -	\$ -	\$ (4.10)	\$ -	\$ -	-	
52730 - Workers Comp (Self Insured)	\$ 347.00	\$ 347.00	\$ -	\$ -	\$ -	347.00	
53330 - Professional Development	\$ 12,616.00	\$ 12,616.00	\$ -	\$ 7,226.00	\$ -	57%	
53711 - Other Charges	\$ 48,749.00	\$ 48,749.00	\$ -	\$ 3,459.95	\$ 35,045.63	10,243.42	
54610 - Renting Land and Buildings	\$ -	\$ -	\$ 11,666.67	\$ 35,000.01	\$ 54,300.99	(89,301.00)	
55915 - Other Contract Services	\$ -	\$ -	\$ 2,772.40	\$ 2,772.40	\$ -	(2,772.40)	
56113 - Software	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	5,000.00	
56118 - General Supplies and Materials	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	15,000.00	
57332 - Supply Assets (\$5,000 or less)	\$ 2,786.00	\$ 2,786.00	\$ -	\$ 46,015.67	\$ 337.99	(43,567.66)	
Total All Other Funds	\$ 158,500.00	\$ 158,500.00	\$ 14,642.75	\$ 110,753.03	\$ 89,684.61	(41,937.64)	70%
Grand Total All Funds	\$ 2,393,513.00	\$ 2,393,513.00	\$ 163,145.70	\$ 529,253.10	\$ 1,424,602.96	\$ 439,656.94	22%

Siembra Leadership High School Budget Vrs Expenditures by Object Report on September 30, 2019

**Budget Vrs YTD Expenses by Objects at 9/30/2019
Fund 11000 Operational**



**Budget Vrs YTD Expenses by Object at 9/30/2019
All Other Funds**



Series2 Series4

Current Budget Actuals (YTD)

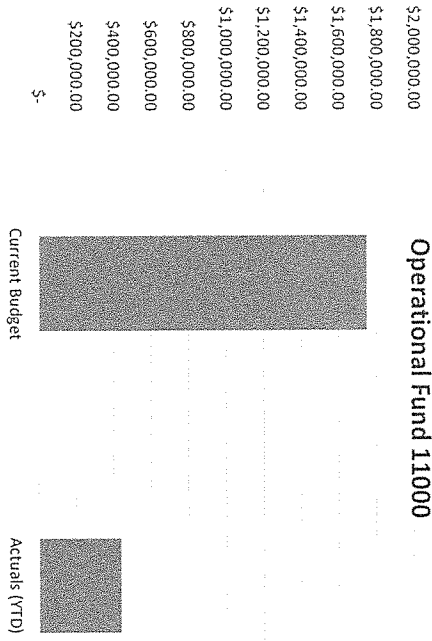
Siembra Leadership High School - Budget Vrs Revenue on September 30, 2019

None: 5th Detail Element: None; 5th Detail Level: None; Filter: ([Function] = '0000') AND ([Object] Between '41000' AND '46000') ; 1st Subtotal Element: None; 1st Subtotal Rollup Level: Lowest; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: None; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: None; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 9/1/2019; End Date: 9/30/2019; Subtotal on Account Type: No; Include Encumbrances: Yes

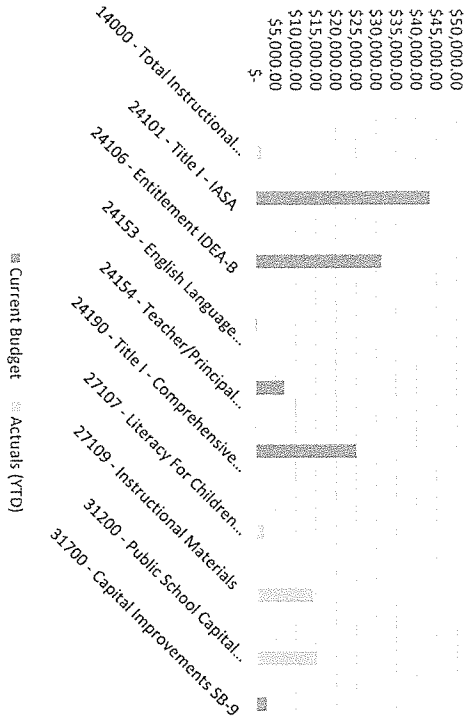
Fund	Actuals (Selected)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
Fund	Actuals (Selected)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
11000 - Operational	\$ 145,925.92	\$ 1,751,105.00	\$ 1,751,105.00	\$ 440,990.19	\$ 1,310,114.81	0.25
14000 - Total Instructional Materials Sub-Fund	\$ -	\$ -	\$ -	\$ 1,662.77	\$ (1,662.77)	0.00
24101 - Title I - IASA	\$ -	\$ 43,513.00	\$ 43,513.00	\$ -	\$ 43,513.00	0.00
24106 - Entitlement IDEA-B	\$ -	\$ 31,439.00	\$ 31,439.00	\$ -	\$ 31,439.00	0.00
24153 - English Language Acquisition	\$ -	\$ 390.00	\$ 390.00	\$ -	\$ 390.00	0.00
24154 - Teacher/Principal Training & Recruiting	\$ -	\$ 7,226.00	\$ 7,226.00	\$ -	\$ 7,226.00	0.00
24190 - Title I - Comprehensive Support and Improvement	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	0.00
27107 - Literacy For Children @Risk PED	\$ -	\$ -	\$ -	\$ 2,139.56	\$ (2,139.56)	0.00
27109 - Instructional Materials	\$ 14,247.57	\$ -	\$ -	\$ 14,247.57	\$ (14,247.57)	0.00
31200 - Public School Capital Outlay	\$ -	\$ -	\$ -	\$ 15,277.25	\$ (15,277.25)	0.00
31700 - Capital Improvements SB-9	\$ -	\$ 2,786.00	\$ 2,786.00	\$ -	\$ 2,786.00	0.00
Total	\$ 14,247.57	\$ 110,354.00	\$ 110,354.00	\$ 33,327.15	\$ 77,026.85	25.48
Grand Total All Funds	\$ 160,173.49	\$ 1,861,459.00	\$ 1,861,459.00	\$ 474,317.34	\$ 1,387,141.66	25%

Siembra Leadership High School - Budget V/s Revenue on September 30, 2019

Budget to YTD Revenue at 9/30/2019
Operational Fund 11000



Budget V/s Revenue at 09/30/19
All Other Funds



Siembra Leadership High School Deposits and Payments September 2019

Bank: <All>; Bank Account: <All>; Begin Date: 9/1/2019; End Date: 9/30/2019; Status: Non-Void

Bank
New Mexico Bank and Trust

Date	Number	Type	Payee/From	Deposit	Withdrawal	Balance
9/1/2019			Beginning Balance			\$ 596,302.52
9/3/2019		Payroll Liability	Internal Revenue Service		\$ 90.30	\$ 596,212.22
9/3/2019		Accounts Payable	Jose Ledezma		\$ 1,472.49	\$ 594,739.73
9/3/2019		Accounts Payable	PEM/FSF Real Estate Group		\$ 13,874.86	\$ 580,864.87
9/3/2019	768	Accounts Payable	Jupiter Ed		\$ 976.00	\$ 579,888.87
9/3/2019	769	Accounts Payable	Natalie Tavitas		\$ 281.88	\$ 579,606.99
9/3/2019	770	Accounts Payable	5KGS Security Professionals In		\$ 263.00	\$ 579,343.99
9/3/2019	771	Accounts Payable	Ronnie Reynolds		\$ 53.00	\$ 579,290.99
9/3/2019	772	Accounts Payable	Sandia Office Supply		\$ 299.25	\$ 578,991.74
9/3/2019	773	Accounts Payable	JAN-PRO of New Mexico, Inc.		\$ 2,327.64	\$ 576,664.10
9/4/2019	774	Accounts Payable	Jive Communications		\$ 369.43	\$ 576,294.67
9/4/2019	775	Accounts Payable	Patrik Nkouaga		\$ 1,809.00	\$ 574,485.67
9/4/2019	776	Accounts Payable	Pivot Evaluation		\$ 7,833.80	\$ 566,651.87
9/10/2019	777	Payroll Liability	NMRHCA		\$ 2,642.28	\$ 564,009.59
9/11/2019	103	Cash Receipts	SEG September 2019	\$ 145,925.92		\$ 709,935.51
9/11/2019	778	Accounts Payable	JAN-PRO of New Mexico, Inc.		\$ 177.10	\$ 709,758.41
9/11/2019	779	Accounts Payable	Jaqlyn Baldwin		\$ 153.42	\$ 709,604.99
9/11/2019	780	Accounts Payable	Sandia Office Supply		\$ 472.38	\$ 709,132.61
9/12/2019		Payroll Liability	NMPSIA		\$ 11,853.68	\$ 697,278.93
9/12/2019		Accounts Payable	PEM/FSF Real Estate Group		\$ 582.25	\$ 696,696.68
9/12/2019	781	Accounts Payable	Accountability and Compliance		\$ 532.19	\$ 696,164.49
9/12/2019	782	Accounts Payable	BB Consulting Services		\$ 5,683.75	\$ 690,480.74
9/13/2019		Payroll Liability	Internal Revenue Service		\$ 10,184.20	\$ 680,296.54
9/13/2019		Payroll Liability	NM Bank & Trust		\$ 29,461.37	\$ 650,835.17
9/13/2019		Payroll Liability	NM Taxation and Revenue Dept		\$ 1,548.66	\$ 649,286.51
9/16/2019	783	Accounts Payable	Health Leadership		\$ 200.00	\$ 649,086.51
9/20/2019		Payroll Liability	NMERB		\$ 21,852.65	\$ 627,233.86
9/20/2019	784	Accounts Payable	Kelli M Quattrone		\$ 300.00	\$ 626,933.86
9/20/2019	785	Accounts Payable	Sandra Ortsman		\$ 2,772.40	\$ 624,161.46
9/23/2019	786	Accounts Payable	Diane Gunn Miles		\$ 1,032.21	\$ 623,129.25
9/23/2019	787	Accounts Payable	Roxanne Medina		\$ 248.25	\$ 622,881.00
9/24/2019	109	Cash Receipts	Instructional Materials Initia	\$ 14,247.57		\$ 637,128.57
9/26/2019	105	Cash Receipts	Century Link Refund	\$ 61.64		\$ 637,190.21
9/30/2019		Payroll Liability	Internal Revenue Service		\$ 10,378.72	\$ 626,811.49
9/30/2019		Payroll Liability	NM Bank & Trust		\$ 29,490.96	\$ 597,320.53
9/30/2019			Ending Balance			\$ 597,320.53
Subtotal				\$ 160,235.13	\$ 159,217.12	
Total				\$ 160,235.13	\$ 159,217.12	

Siembra Leadership High School - Journal Entry for Finance Committee Meeting November 4, 2019

Account Code	Description	Subtract	Add
11000-1000-57332-1010-001750-0000-00000	'Supply Assets (\$5,000 or less)	\$ (1,806.00)	
26121-1000-57332-1010-001750-0000-00000	'Supply Assets (\$5,000 or less)		\$ 1,806.00

Justification: to move expenses for computer equipment from operational fund 11000 to Kellogg Fund 26121
 This will close the Kellogg Grant.

Siembra Leadership High School - BAR for Finance Committee Meeting November 4, 2019

<u>Account Code</u>	<u>Description</u>	<u>ADD</u>	<u>ADD</u>
27103-0000-43202-0000-001750-0000-00000	Grant	\$ 500.00	
27103-1000-56118-1010-001750-0000-00000	Supplies		\$ 500.00

Justification: To budget grant for Feminine Hygiene Products for Students from APS Grant

<u>Account Code</u>	<u>Description</u>	<u>ADD</u>	<u>ADD</u>
27107-0000-43202-0000-001750-0000-00000	Library GO Bonds	\$ 2,850.00	
27107-1000-56118-1010-001750-0000-00000	Supplies		\$ 2,850.00

Justification: To budget Library GO Bonds Funds

<u>Account Code</u>	<u>Description</u>	<u>ADD</u>	<u>ADD</u>
31200-0000-43209-0000-001750-0000-00000	PSCOC Lease Assistance Award	\$ 89,301.00	
31200-4000-54610-0000-001750-0000-00000	Rental Land and Buildings		\$ 89,301.00

Justification: To budget PSCOC Lease Assistance Award for 2019 - 2020

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 001-750-1920-0009-IB
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough):

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY
Budget Period: Jul 1 2019 12:00AM To: Jun 30 2020 12:00AM
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 31200.0000.43209 \$89,301

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54610 Rental - Land and Buildings	0000 No Program	0000 No Job Class		\$89,301	\$89,301	
Sub Total						\$89,301		
Indirect Cost								
DOC. TOTAL						\$89,301		

Justification:

Initial Allotment for PSCOC Lease Reimbursement
Award 2019 - 2020

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 11/13/2019

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Diane Gunn Miles	Business Manager	11/17/2019 7:19:02 PM
Jaqlyn Baldwin	Superintendent	12/12/2019 12:54:11 PM
Michael Lopez	Program Manager	12/16/2019 8:20:34 AM
Mary Lou Martinez	Fund Analyst	12/30/2019 10:20:34 AM
Valerie Padilla	Fiscal Director	12/30/2019 10:57:25 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 001-750-1920-0018-1

Fund Type: Capital Outlay

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough):

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27107.0000.43202 \$2,850

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27107 27107 GOB Library	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$2,850	\$2,850	
Sub Total						\$2,850		
Indirect Cost								
DOC. TOTAL						\$2,850		

Justification:

Initial Budget Library GO Bonds

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 11/13/2019

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Diane Gunn Miles	Business Manager	2/9/2020 1:43:19 PM
Jaqlyn Baldwin	Superintendent	2/10/2020 4:12:00 PM
Michael Lopez	Program Manager	2/12/2020 8:17:41 AM