



SIEMBRA LEADERSHIP
HIGH SCHOOL

Finance Committee Meeting December 2, 2019

Review Finance Report October 2019 – Diane

Review Journal Entries – Diane

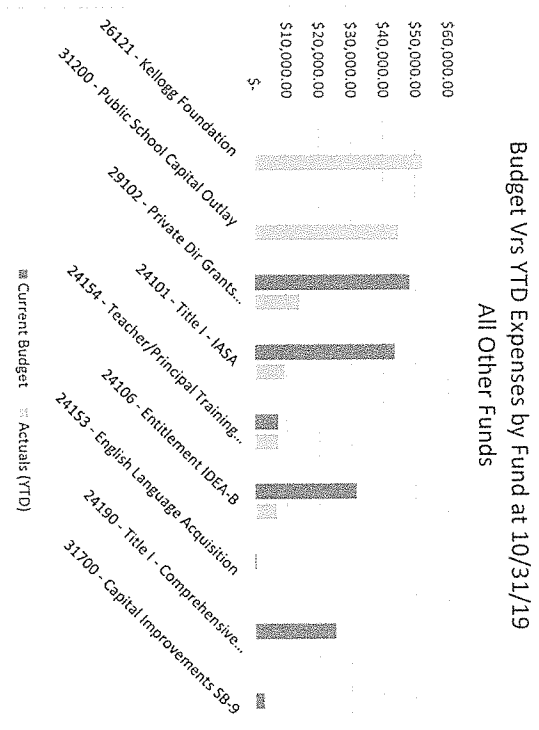
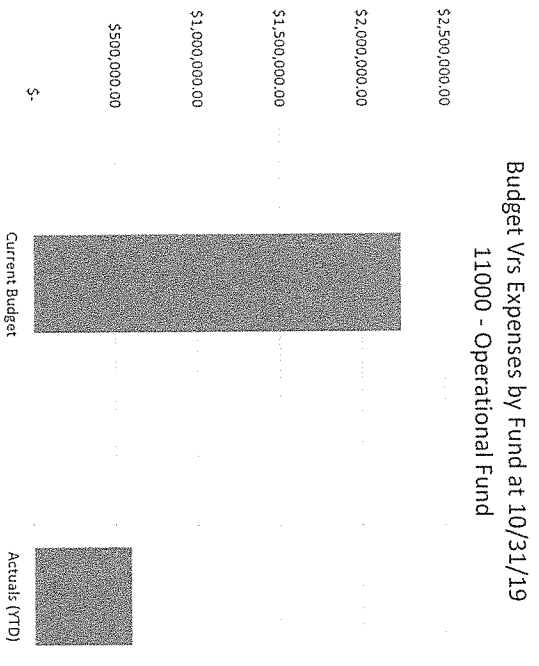
Review BARs

Review 1st Quarter Finance Reports approved by the PED - Diane

Discuss all items that the Governing Council needs to improve as requested in GC Meeting 11/13

Questions or Issues

Siembra Leadership Budget Vrs YTD Expenses by Fund at 10/31/19

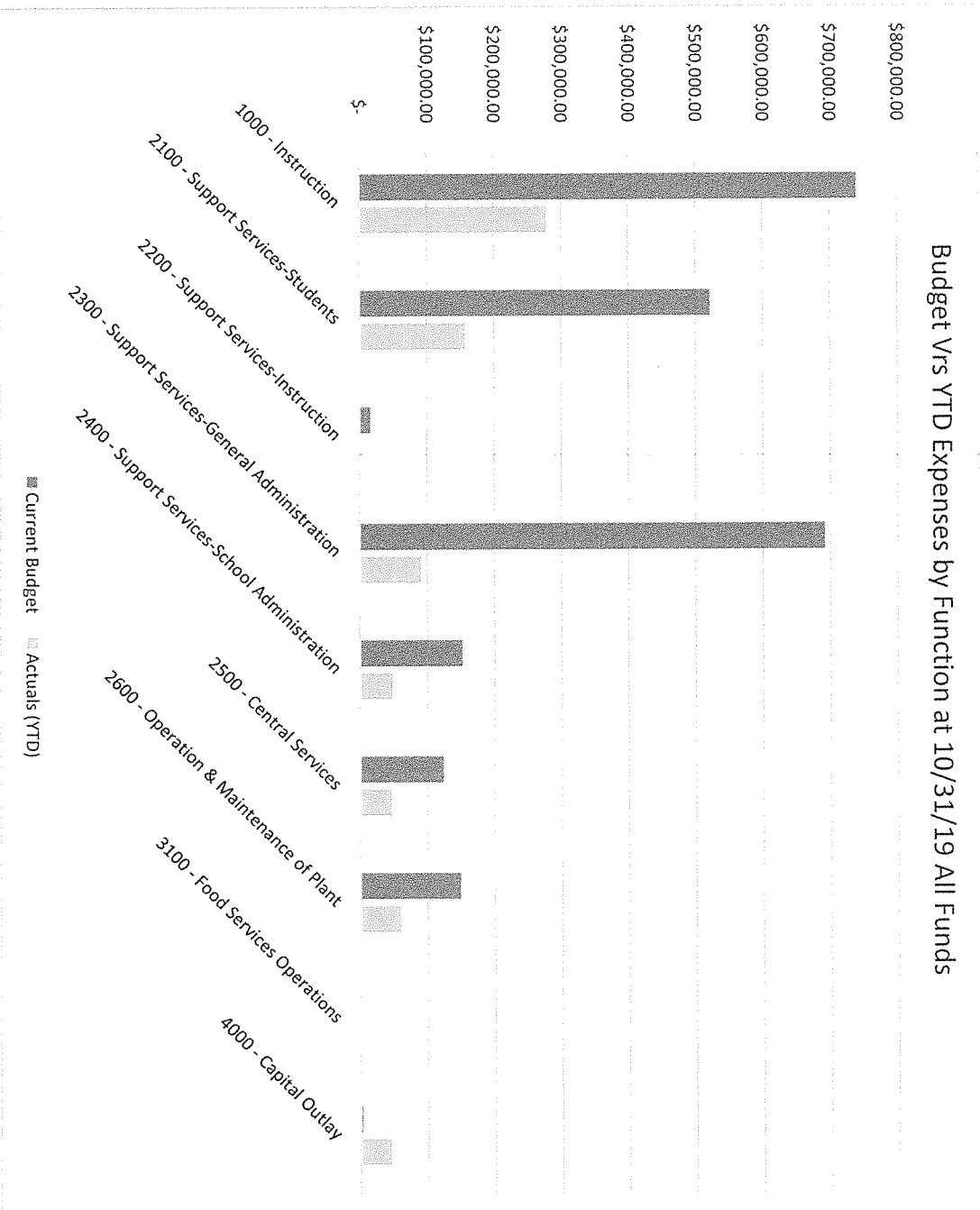


Siembra Leadership Budget vrs YTD Expenses by Function at 10/31/19

Cycle: FY2020: 1st Detail Element: Function; 1st Detail Level: Lowest; 2nd Detail Element: None; 2nd Detail Level: Lowest; 3rd Detail Element: None; 3rd Detail Level: Lowest; 4th Detail Element: None; 4th Detail Level: None; 5th Detail Element: None; 5th Detail Level: None; Filter: ([Fund] >= '11000') AND ([Object] Between '51000' AND '58300') ; 1st Subtotal Element: Function; 1st Subtotal Rollup Level: Lowest; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: Lowest; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: Lowest; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Subtotal on Account Type: No; Include Encumbrances: Yes

Function	Adopted Budget	Current Budget	Actuals (Selected Actuals (YTD))	Encumbrances	Available	% of Budget	
1000 - Instruction	\$ 635,083.00	\$ 739,391.00	\$ 68,155.45	\$ 277,900.78	\$ 453,844.98	37.59	
2100 - Support Services-Students	\$ 676,075.00	\$ 521,087.00	\$ 45,206.64	\$ 156,833.46	\$ 340,493.90	30.10	
2200 - Support Services-Instruction	\$ 10,656.00	\$ 15,658.00	\$ -	\$ 2,953.98	\$ 13,100.88	18.87	
2300 - Support Services-General Administration	\$ 666,855.00	\$ 691,593.00	\$ 32,056.42	\$ 90,268.57	\$ 134,437.90	466,886.53	
2400 - Support Services-School Administration	\$ 142,504.00	\$ 151,744.00	\$ 9,897.56	\$ 47,995.43	\$ 71,254.82	32,493.75	
2500 - Central Services	\$ 111,109.00	\$ 122,809.00	\$ 11,707.67	\$ 45,860.70	\$ 70,004.97	6,943.33	
2600 - Operation & Maintenance of Plant	\$ 148,295.00	\$ 148,295.00	\$ 19,741.87	\$ 59,222.14	\$ 216,828.26	(127,755.40)	
3100 - Food Services Operations	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ -	150.00	
4000 - Capital Outlay	\$ 2,786.00	\$ 2,786.00	\$ 9,650.47	\$ 44,650.48	\$ 130,349.52	(172,214.00)	
	\$ 2,393,513.00	\$ 2,393,513.00	\$ 196,416.08	\$ 725,685.64	\$ 1,430,315.23	237,512.23	\$ 1,811.19

Siembra Leadership Budget Vrs YTD Expenses by Function at 10/31/19



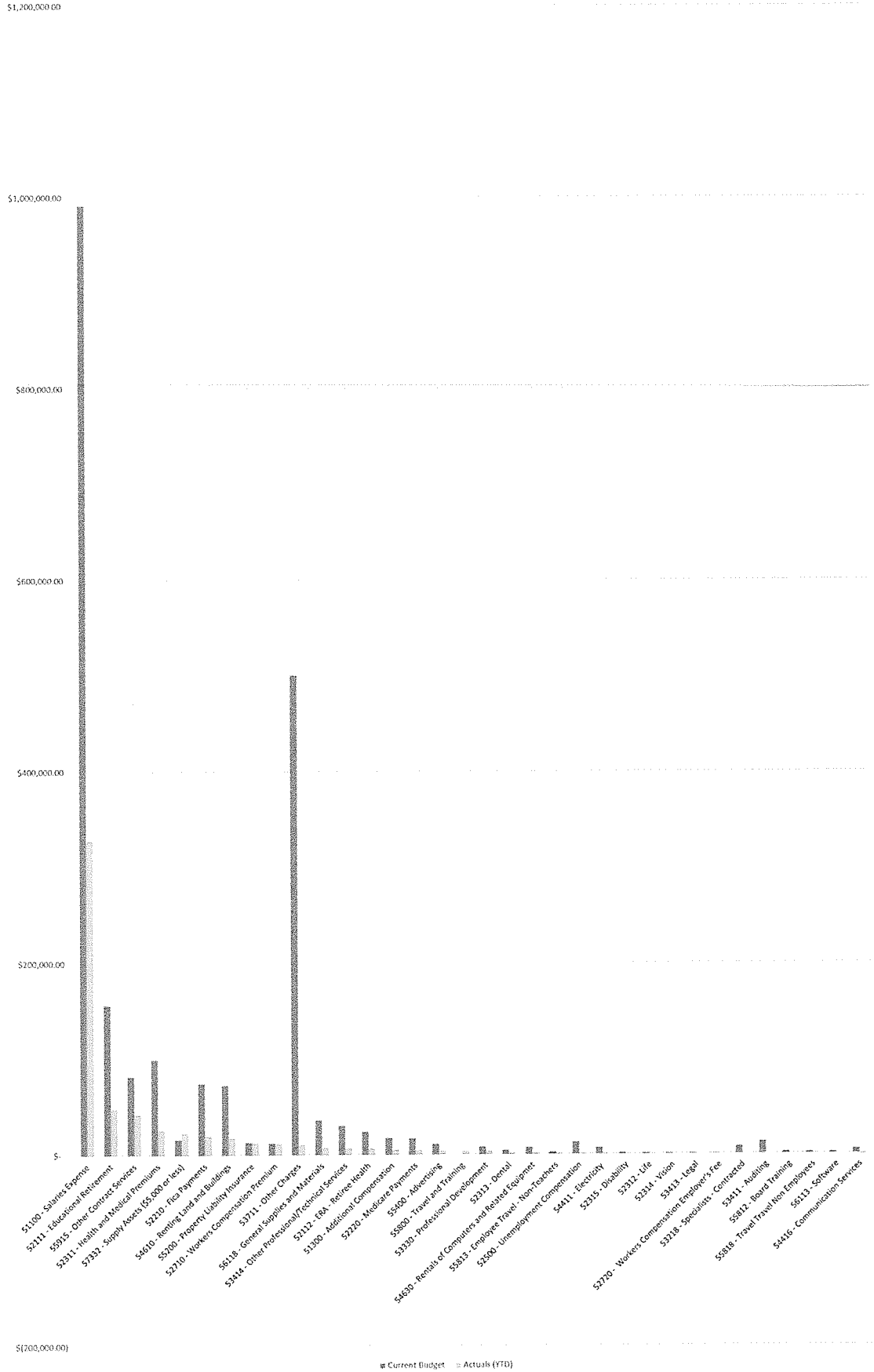
Siembra Leadership High School Budget Vrs YTD Expenses by Object at 10/31/2019 Operational Fund 11000

Element	Object	Adopted Budget			Actuals (Selector Actuals (YTD))			Encumbrances (YTD)		Available		% of Budget
		Current Budget	Actuals	YTD	Actuals	YTD	Encumbrances	YTD	Available	YTD		
[Fund] 11000 - Operational	51100 - Salaries Expense	\$ 1,138,109.00	\$ 991,835.00	\$ 90,254.08	\$ 328,380.30	\$ 716,142.52	\$ (52,697.82)	\$ 5,455.68	\$ 33.11		30.83	
[Fund] 11000 - Operational	52111 - Educational Retirement	\$ 161,632.00	\$ 156,594.00	\$ 12,981.02	\$ 48,273.45	\$ 102,864.87	\$ (20,198.51)	\$ 5,455.68	\$ 51.90		26.27	
[Fund] 11000 - Operational	55915 - Other Contract Services	\$ 40,845.00	\$ 82,400.00	\$ 4,610.01	\$ 42,769.16	\$ 59,829.35	\$ 10,272.97	\$ (8,350.37)	\$ 142.78		26.89	
[Fund] 11000 - Operational	52311 - Health and Medical Premiums	\$ 69,300.00	\$ 99,608.00	\$ 7,673.40	\$ 26,164.67	\$ 63,170.36	\$ 11,989.42	\$ (102,000.74)	\$ 674.00		94.91	
[Fund] 11000 - Operational	57332 - Supply Assets (\$5,000 or less)	\$ 15,000.00	\$ 16,327.00	\$ 14,588.23	\$ 23,311.45	\$ 42,533.19	\$ -	\$ -	\$ 606.00		95.15	
[Fund] 11000 - Operational	52210 - Fica Payments	\$ 71,996.00	\$ 74,715.00	\$ 5,380.06	\$ 20,092.39	\$ 156,900.77	\$ -	\$ -	\$ 606.00		95.15	
[Fund] 11000 - Operational	54610 - Renting Land and Buildings	\$ 73,000.00	\$ 73,000.00	\$ 18,099.97	\$ 18,099.97	\$ -	\$ -	\$ -	\$ -		24.79	
[Fund] 11000 - Operational	55200 - Property Liability Insurance	\$ 13,250.00	\$ 13,250.00	\$ -	\$ 12,576.00	\$ -	\$ -	\$ -	\$ -		94.91	
[Fund] 11000 - Operational	52710 - Workers Compensation Premium	\$ 12,500.00	\$ 12,500.00	\$ -	\$ 11,894.00	\$ -	\$ -	\$ -	\$ -		95.15	
[Fund] 11000 - Operational	53711 - Other Charges	\$ 502,651.00	\$ 500,864.00	\$ 2,078.41	\$ 11,243.08	\$ 27,981.10	\$ 461,639.82	\$ 20,762.57	\$ 2,24		2.24	
[Fund] 11000 - Operational	56118 - General Supplies and Materials	\$ 32,000.00	\$ 36,118.00	\$ 836.23	\$ 7,566.84	\$ 7,788.59	\$ 20,762.57	\$ 20,762.57	\$ 20.95		20.95	
[Fund] 11000 - Operational	53414 - Other Professional/Technical Services	\$ 1,200.00	\$ 30,400.00	\$ 3,776.05	\$ 7,241.42	\$ 21,714.50	\$ 1,444.08	\$ 2,863.83	\$ 28.15		28.15	
[Fund] 11000 - Operational	52112 - ERA - Retiree Health	\$ 23,160.00	\$ 24,220.00	\$ 1,834.80	\$ 6,816.79	\$ 14,539.38	\$ 2,863.83	\$ -	\$ -		32.59	
[Fund] 11000 - Operational	51300 - Additional Compensation	\$ -	\$ 17,500.00	\$ 1,474.62	\$ 5,702.83	\$ 11,797.17	\$ -	\$ -	\$ -		27.31	
[Fund] 11000 - Operational	52220 - Medicare Payments	\$ 16,616.00	\$ 17,206.00	\$ 1,258.21	\$ 4,698.96	\$ 9,970.62	\$ 2,536.42	\$ 5,046.45	\$ 37.55		37.55	
[Fund] 11000 - Operational	55400 - Advertising	\$ 11,000.00	\$ 11,000.00	\$ 3,915.89	\$ 4,130.36	\$ 1,823.19	\$ 200.05	\$ (4,231.72)	\$ 46.79		29.85	
[Fund] 11000 - Operational	56800 - Travel and Training	\$ -	\$ -	\$ 4,031.67	\$ 4,031.67	\$ -	\$ -	\$ -	\$ -		17.61	
[Fund] 11000 - Operational	53330 - Professional Development	\$ 600.00	\$ 8,254.00	\$ 925.00	\$ 3,861.97	\$ 6,289.00	\$ (1,896.97)	\$ 274.14	\$ 29.85		29.85	
[Fund] 11000 - Operational	52313 - Dental	\$ -	\$ 4,589.00	\$ 413.86	\$ 1,369.94	\$ 2,944.92	\$ 274.14	\$ 3,202.67	\$ 17.61		53.13	
[Fund] 11000 - Operational	54630 - Rentals of Computers and Related Equ	\$ 7,500.00	\$ 7,500.00	\$ 503.76	\$ 1,321.08	\$ 2,976.25	\$ 3,202.67	\$ 1,129.54	\$ 7.11		8.32	
[Fund] 11000 - Operational	55813 - Rentals of Computers and Related Equ	\$ -	\$ 2,410.00	\$ -	\$ 1,280.46	\$ -	\$ -	\$ 11,508.20	\$ 256.55		26.09	
[Fund] 11000 - Operational	52500 - Unemployment Compensation	\$ 7,596.00	\$ 12,633.00	\$ 427.76	\$ 897.98	\$ 226.82	\$ 11,508.20	\$ 256.55	\$ 26.09		26.09	
[Fund] 11000 - Operational	54411 - Electricity	\$ 7,000.00	\$ 7,000.00	\$ 582.25	\$ 582.25	\$ (582.25)	\$ 7,000.00	\$ 7,000.00	\$ 8.32		8.32	
[Fund] 11000 - Operational	52315 - Disability	\$ -	\$ 1,515.00	\$ 116.97	\$ 395.32	\$ 863.13	\$ 256.55	\$ 256.55	\$ 26.09		26.09	
[Fund] 11000 - Operational	52312 - Life	\$ 123.00	\$ 1,202.00	\$ 84.60	\$ 333.70	\$ 695.60	\$ 172.70	\$ 140.13	\$ 27.76		27.76	
[Fund] 11000 - Operational	52314 - Vision	\$ -	\$ 777.00	\$ 63.04	\$ 222.25	\$ 414.62	\$ 140.13	\$ 140.13	\$ 28.60		28.60	
[Fund] 11000 - Operational	53413 - Legal	\$ 500.00	\$ 500.00	\$ -	\$ 108.44	\$ -	\$ 391.56	\$ 391.56	\$ 21.69		21.69	
[Fund] 11000 - Operational	52720 - Workers Compensation Employer's Fe	\$ 195.00	\$ 256.00	\$ (9.40)	\$ 27.40	\$ (68.00)	\$ 296.60	\$ 296.60	\$ 10.70		10.70	
[Fund] 11000 - Operational	53218 - Specialists - Contracted	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ 16.00	\$ 7,984.00	\$ 7,984.00	\$ 0.00		0.00	
[Fund] 11000 - Operational	53411 - Auditing	\$ 13,000.00	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	\$ 0.00		0.00	
[Fund] 11000 - Operational	55812 - Board Training	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 0.00		0.00	
[Fund] 11000 - Operational	55818 - Travel Travel Non Employees	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -	\$ 1,600.00	\$ 1,600.00	\$ 0.00		0.00	
[Fund] 11000 - Operational	56113 - Software	\$ 1,440.00	\$ 1,440.00	\$ -	\$ -	\$ -	\$ 1,440.00	\$ 1,440.00	\$ 0.00		0.00	
[Fund] 11000 - Operational	54416 - Communication Services	\$ 4,800.00	\$ 4,800.00	\$ (2,816.21)	\$ (1,783.42)	\$ 2,993.25	\$ 3,590.17	\$ -37.15	\$ -37.15		-37.15	

Siembra Leadership High School Budget Vrs YTD Expenses by Object at 11/30/2019 All Other Funds

Element	Object	Adopted Budget				Current Budget		Actuals (Selector Actuals (YTD))		Encumbrances (YTD)		Available		% of Budget
[Fund] 26121 - Kellogg Foundation	57332 - Supply Assets (\$5,000 or less)	\$	-	\$	337.99	\$	46,353.66	\$	2,666.08	\$	(49,021.74)			
[Fund] 31200 - Public School Capital O. 54610 - Renting Land and Buildings		\$	-	\$	9,650.47	\$	44,650.48	\$	130,349.52	\$	(175,000.00)			
[Fund] 29102 - Private Dir. Grants (Cate) 55915 - Other Contract Services		\$	-	\$	13,333.34	\$	13,333.34	\$	-	\$	(13,333.34)			
[Fund] 24101 - Title 1 - IASA	51100 - Salaries Expense	\$	34,021.00	\$	34,021.00	\$	7,696.68	\$	-	\$	26,324.32		22.62	
[Fund] 24154 - Teacher/Principal Trainee 53330 - Professional Development		\$	7,226.00	\$	7,226.00	\$	7,226.00	\$	-	\$	-		100.00	
[Fund] 24106 - Enrollment IDEA-B	51100 - Salaries Expense	\$	31,439.00	\$	31,439.00	\$	6,751.62	\$	-	\$	24,687.38		21.48	
[Fund] 26121 - Kellogg Foundation	53711 - Other Charges	\$	-	\$	-	\$	2,905.58	\$	7,094.42	\$	(10,000.00)			
[Fund] 26121 - Kellogg Foundation	55915 - Other Contract Services	\$	-	\$	-	\$	2,772.40	\$	-	\$	(2,772.40)			
[Fund] 24101 - Title 1 - IASA	52111 - Educational Retirement	\$	5,059.00	\$	5,059.00	\$	820.17	\$	-	\$	4,238.83		16.21	
[Fund] 29102 - Private Dir. Grants (Cate) 53711 - Other Charges		\$	48,146.00	\$	48,146.00	\$	554.37	\$	21,712.29	\$	25,879.34		1.15	
[Fund] 24101 - Title 1 - IASA	52210 - FICA Payments	\$	2,105.00	\$	2,105.00	\$	475.48	\$	-	\$	1,629.52		22.59	
[Fund] 24101 - Title 1 - IASA	52112 - ERA - Retiree Health	\$	849.00	\$	849.00	\$	422.84	\$	-	\$	426.16		49.80	
[Fund] 24101 - Title 1 - IASA	52220 - Medicare Payments	\$	493.00	\$	493.00	\$	111.21	\$	-	\$	381.79		22.56	
[Fund] 24101 - Title 1 - IASA	52311 - Health and Medical Premiums	\$	1.00	\$	348.00	\$	1.00	\$	-	\$	347.00		0.29	
[Fund] 24101 - Title 1 - IASA	52500 - Unemployment Compensation	\$	24.00	\$	24.00	\$	-	\$	-	\$	24.00		0.00	
[Fund] 24101 - Title 1 - IASA	52710 - Workers Compensation Premium	\$	11.00	\$	11.00	\$	-	\$	-	\$	11.00		0.00	
[Fund] 24101 - Title 1 - IASA	52730 - Workers Comp (Self Insured)	\$	347.00	\$	-	\$	-	\$	-	\$	-			
[Fund] 24101 - Title 1 - IASA	53711 - Other Charges	\$	603.00	\$	603.00	\$	-	\$	-	\$	603.00		0.00	
[Fund] 24153 - English Language Acqui 53330 - Professional Development		\$	390.00	\$	390.00	\$	-	\$	-	\$	390.00		0.00	
[Fund] 24190 - Title 1 - Comprehensive ; 53330 - Professional Development		\$	5,000.00	\$	5,000.00	\$	-	\$	-	\$	5,000.00		0.00	
[Fund] 24190 - Title 1 - Comprehensive ; 56113 - Software		\$	5,000.00	\$	5,000.00	\$	-	\$	-	\$	5,000.00		0.00	
[Fund] 24190 - Title 1 - Comprehensive ; 56118 - General Supplies and Materials		\$	15,000.00	\$	15,000.00	\$	-	\$	-	\$	15,000.00		0.00	
[Fund] 31700 - Capital Improvements SI 57332 - Supply Assets (\$5,000 or less)		\$	2,786.00	\$	2,786.00	\$	-	\$	-	\$	2,786.00		0.00	

Budget Vrs YTD Expenses by Object at 10/31/19
Operational Fund 11000



Siembra Leadership High School Revenue Report 10/1/19 - 10/31/19

Description	10000 - General Funds	11000 - Operational	29102 - Private Dir Grants (Categ	31200 - Public School Capital Out	31700 - Capital Improvements SE-9	Total
-------------	-----------------------	---------------------	-----------------------------------	-----------------------------------	-----------------------------------	-------

Total Revenue \$ - \$ - \$ - \$ - \$ - \$ -

11000 - Operational \$ - \$ 140,754.60 \$ - \$ - \$ - \$ 140,754.60

Total Expenditure \$ - \$ 140,754.60 \$ - \$ - \$ - \$ 140,754.60

Total Other Financing Sources (Uses) \$ - \$ - \$ - \$ - \$ - \$ -

Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses \$ - \$ (140,754.60) \$ - \$ - \$ - \$ (140,754.60)

Fund Balance, Beginning of year \$ - \$ - \$ - \$ - \$ - \$ -

Fund Balance, End of year \$ - \$ (140,754.60) \$ - \$ - \$ - \$ (140,754.60)

Siembra Leadership High School Check Disbursements and Deposits 10/1/19 - 10/31/19

Bank: New Mexico Bank and Trust; Begin Date: 10/1/2019; End Date: 10/31/2019; Status: <All>

Bank
New Mexico Bank and Trust

Date	Number	Type	Payee/From	Status	Deposit	Withdrawal	Balance
10/1/2019			Beginning Balance				\$ 597,320.53
10/1/2019	106	Cash Receipts	Comcast Refund and Title 1 Rei	Non-Void	\$ 15,996.89		\$ 613,317.42
10/2/2019	788	Accounts Payable	Accountability and Compliance	Non-Void		\$ 532.19	\$ 612,785.23
10/2/2019	789	Accounts Payable	Apple Inc.	Non-Void		\$ 337.99	\$ 612,447.24
10/2/2019	790	Accounts Payable	CB Technologies, Inc	Non-Void		\$ 1,326.96	\$ 611,120.28
10/2/2019	791	Accounts Payable	Ephesus Office Technologies, I	Non-Void		\$ 478.14	\$ 610,642.14
10/2/2019	792	Accounts Payable	JAN-PRO of New Mexico, Inc.	Non-Void		\$ 457.06	\$ 610,185.08
10/2/2019	793	Accounts Payable	Midway Office Supply	Non-Void		\$ 3,915.89	\$ 606,269.19
10/2/2019	794	Accounts Payable	Natalie Tavitas	Non-Void		\$ 57.99	\$ 606,211.20
10/2/2019	795	Accounts Payable	NMASBO	Void		\$ -	\$ 606,211.20
10/2/2019	796	Accounts Payable	Wayfair LLC	Non-Void		\$ 1,399.90	\$ 604,811.30
10/2/2019	797	Accounts Payable	ZS&T'S LLC	Non-Void		\$ 480.00	\$ 604,331.30
10/2/2019		Accounts Payable	Jose Ledezma	Non-Void		\$ 1,076.05	\$ 603,255.25
10/2/2019	800	Accounts Payable	Roxanne Medina	Non-Void		\$ 59.94	\$ 603,195.31
10/4/2019	798	Accounts Payable	Lesmen's Music	Non-Void		\$ 237.33	\$ 602,957.98
10/4/2019	799	Accounts Payable	Nicholas Meyers	Non-Void		\$ 300.00	\$ 602,657.98
10/7/2019	108	Cash Receipts	SLHS Homecoming 2019 - 2020	Non-Void	\$ 1,035.00		\$ 603,692.98
10/9/2019		Payroll Liability	NMPSIA	Non-Void		\$ 12,446.36	\$ 591,246.62
10/9/2019	801	Payroll Liability	NMRHCA	Non-Void		\$ 2,737.13	\$ 588,509.49
10/10/2019		Accounts Payable	PM Exeter Holdings LLC	Non-Void		\$ 15,324.81	\$ 573,184.68
10/10/2019		Accounts Payable	PM Exeter Holdings LLC	Non-Void		\$ 13,874.86	\$ 559,309.82
10/13/2019		Payroll Liability	NM Dept of Workforce Solutions	Non-Void		\$ 404.98	\$ 558,904.84
10/13/2019		Payroll Liability	NM Dept of Workforce Solutions	Void		\$ -	\$ 558,904.84
10/13/2019		Payroll Liability	NM Taxation and Revenue Dept	Non-Void		\$ 2,341.29	\$ 556,563.55
10/13/2019		Payroll Liability	NMERB	Non-Void		\$ 23,131.64	\$ 533,431.91
10/14/2019		Payroll Liability	Internal Revenue Service	Non-Void		\$ 10,422.38	\$ 523,009.53
10/14/2019	802	Accounts Payable	JAN-PRO of New Mexico, Inc.	Non-Void		\$ 892.42	\$ 522,117.11
10/14/2019	803	Accounts Payable	Jive Communications	Non-Void		\$ 243.33	\$ 521,873.78
10/14/2019	804	Accounts Payable	Spring Ron	Non-Void		\$ 23.63	\$ 521,850.15
10/14/2019	805	Accounts Payable	Tafoya, Ann	Non-Void		\$ 200.00	\$ 521,650.15
10/15/2019		Payroll Liability	NM Bank & Trust	Non-Void		\$ 29,615.13	\$ 492,035.02
10/15/2019	107	Cash Receipts	SEG October 2019	Non-Void	\$145,925.92		\$ 637,960.94
10/15/2019	806	Accounts Payable	Carnet Inc	Non-Void		\$ 11,861.37	\$ 626,099.57
10/15/2019	808	Accounts Payable	Health Leadership	Non-Void		\$ 250.00	\$ 625,849.57
10/15/2019	809	Accounts Payable	Kedemah Callwood	Non-Void		\$ 87.05	\$ 625,762.52
10/15/2019	810	Accounts Payable	Public Allies NM	Non-Void		\$ 2,700.00	\$ 623,062.52
10/16/2019	811	Accounts Payable	City of Albuquerque	Non-Void		\$ 190.00	\$ 622,872.52
10/20/2019	104	Cash Receipts	Instruction Materials Initial	Void		\$ -	\$ 622,872.52
10/21/2019	812	Accounts Payable	Accountability and Compliance	Non-Void		\$ 532.19	\$ 622,340.33
10/21/2019	813	Accounts Payable	BB Consulting Services	Non-Void		\$ 1,915.88	\$ 620,424.45
10/21/2019	814	Accounts Payable	Garfield Lopez	Non-Void		\$ 45.75	\$ 620,378.70
10/21/2019	815	Accounts Payable	Sundance Educational Consultin	Non-Void		\$ 375.00	\$ 620,003.70
10/22/2019		Payroll Liability	NM Taxation and Revenue Dept	Non-Void		\$ 81.70	\$ 619,922.00
10/22/2019	816	Accounts Payable	Eduardo Garcia	Non-Void		\$ 138.25	\$ 619,783.75
10/22/2019	817	Accounts Payable	Ephesus Office Technologies, I	Non-Void		\$ 25.62	\$ 619,758.13
10/22/2019	818	Accounts Payable	Future Focused Education	Non-Void		\$ 13,333.34	\$ 606,424.79
10/22/2019	819	Accounts Payable	Jaqlyn Baldwin	Non-Void		\$ 221.78	\$ 606,203.01
10/22/2019	820	Accounts Payable	Natalie Tavitas	Non-Void		\$ 36.43	\$ 606,166.58
10/22/2019	821	Accounts Payable	New Mexico State University	Non-Void		\$ 540.00	\$ 605,626.58
10/22/2019	822	Accounts Payable	Ronnie Reynolds	Non-Void		\$ 27.00	\$ 605,599.58
10/22/2019	823	Accounts Payable	Roxanne Medina	Non-Void		\$ 15.23	\$ 605,584.35
10/22/2019	824	Accounts Payable	Sandia Fitness, LLC	Non-Void		\$ 215.75	\$ 605,368.60
10/22/2019	825	Accounts Payable	Visa (NMBT)	Non-Void		\$ 3,714.68	\$ 601,653.92

10/23/2019	826	Accounts Payable	Diane Gunn Miles	Non-Void	\$ 101.04	\$ 601,552.88
10/31/2019		Payroll Liability	Internal Revenue Service	Non-Void	\$ 10,400.56	\$ 591,152.32
10/31/2019		Payroll Liability	NM Bank & Trust	Non-Void	\$ 29,541.65	\$ 561,610.67
10/31/2019			Ending Balance			\$ 561,610.67
Subtotal					\$162,957.81	\$ 198,667.67
Total					\$162,957.81	\$ 198,667.67

Siembra Leadership Journal Entries for Finance Committee Meeting 12/2/2019

Journal Entries on 10/31/2019

Description	Account Code	<u>Subtract</u>	<u>Add</u>
Bank Account	11000-0000-11011-0000-000000-0000-00000		\$ 2,610.63
Special Education Teacher (Job class 1412)	11000-1000-51100-2000-001750-1412-00000	\$ (2,610.63)	
Special Education Teacher (Job class 1412)	24106-1000-51100-2000-001750-1412-00000		\$ 2,610.63
Bank Account	24106-0000-11011-0000-000000-0000-00000	\$ (2,610.63)	
Bank Account	11000-0000-11011-0000-000000-0000-00000		\$ 3,610.17
Teacher (Job class 1411)	11000-1000-51100-1010-001750-1411-00000	\$ (3,610.17)	
Bank Account	24101-0000-11011-0000-000000-0000-00000	\$ (3,610.17)	
Teacher	24101-1000-51100-1010-001750-1411-00000		\$ 3,610.17

Justification:

To reclass IDEA-B and Title 1 salaries to those funds from operational fund.

Journal Entries on 11/15/2019

Description	Account Code	<u>Subtract</u>	<u>Add</u>
Bank Account	11000-0000-11011-0000-000000-0000-00000		\$ 5,221.25
Special Education Teacher (Job class 1412)	11000-1000-51100-2000-001750-1412-00000	\$ (5,221.25)	
Special Education Teacher (Job class 1412)	24106-1000-51100-2000-001750-1412-00000		\$ 5,221.25
Bank Account	24106-0000-11011-0000-000000-0000-00000	\$ (5,221.25)	
Bank Account	11000-0000-11011-0000-000000-0000-00000		\$ 5,415.26
Teacher (Job class 1411)	11000-1000-51100-1010-001750-1411-00000	\$ (5,415.26)	
Bank Account	24101-0000-11011-0000-000000-0000-00000	\$ (5,415.26)	
Teacher	24101-1000-51100-1010-001750-1411-00000		\$ 5,415.26

Justification:

To reclass IDEA-B and Title I salary to those funds from operational fund.

Journal Entries - December 2, 2019 Finance Committee Meeting Page 2

Other Charges	11000-2600-53711-0000-001750-0000-00000	<u>Subtract</u>	<u>Add</u>
		\$ (5,754.67)	
Renting Land and Buildings	11000-2600-54610-0000-001750-0000-00000		\$ 5,754.67

Justification: To reclass lease expenses to correct account code.

Other Charges	11000-2600-53711-0000-001750-0000-00000	<u>Subtract</u>	<u>Add</u>
		\$ (582.25)	
Electricity	11000-2600-54411-0000-001750-0000-00000		\$ 582.25

Justification: To reclass electricity expenses to the correct account code.

Support Services-General Administration-Professional Developn	11000-2300-53330-0000-001750-0000-00004	<u>Subtract</u>	<u>Add</u>
		\$ (478.97)	
Support Services-General Administration-Professional Developn	11000-2300-53330-0000-001750-0000-00000		\$ 478.97

Justification: To reclass expense to correct code.

Siembra Leadership BARS For Finance Meeting on 12/2/19 and Governing Council Meeting on 12/11/19

BARS

	<u>Add</u>	<u>Subtract</u>
BAR# 1		
24101-1000-51100-1010-001750-1411-00000	\$ 7,056.00	
24101-1000-52210-1010-001750-1411-00000	\$ 357.00	
24101-1000-52220-1010-001750-1411-00000	\$ 84.00	
24101-1000-52111-0000-001750-00000-00000		\$ (4,238.00)
24101-1000-52112-0000-001750-00000-00000		\$ (426.00)
24101-1000-52210-0000-001750-00000-00000		\$ (1,986.00)
24101-1000-52220-0000-001750-00000-00000		\$ (465.00)
24101-1000-52500-0000-001750-00000-00000		\$ (24.00)
24101-1000-52710-0000-001750-00000-00000		\$ (11.00)
24101-1000-52730-0000-001750-00000-00000		\$ (347.00)

Justification: To move IDEA-B budget to salary expense from benefits.

Bar# 2		
11000-2100-51100-0000-001750-1211-00000	\$ 75,000.00	
11000-2100-51100-2000-001750-1211-00000		\$ (75,000.00)

Justification: To properly classify Special Ed Director in program 2000

Must submit backup for all BARS,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0012-M
Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough): 46,273

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 46,273	
D. Total Funding Available: 46,273	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I - ESEA	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$5,059	(\$4,238)	\$821	
24101 Title I - ESEA	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$849	(\$426)	\$423	
24101 Title I - ESEA	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class	\$2,105	(\$1,629)	\$476	
24101 Title I - ESEA	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$493	(\$381)	\$112	
24101 Title I - ESEA	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$348	(\$347)	\$1	
24101 Title I - ESEA	1000 Instruction	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$24	(\$24)		
24101 Title I - ESEA	1000 Instruction	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class	\$11	(\$11)		
24101 Title I - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12	\$36,781	\$7,056	\$43,837	0.12
Sub Total						\$0		0.12
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

to budget salary

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 12/18/2019

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Diane Gunn Miles	Business Manager	12/3/2019 12:29:06 PM
Jaqlyn Baldwin	Superintendent	12/12/2019 12:57:14 PM
Diane Gunn Miles	Local / Governance Board	12/30/2019 7:23:42 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-750-1920-0013-M
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2019-2020

Entity Name: Siembra Leadership

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Diane Gunn Miles, Director of Finance

Total Approved Budget (Flowthrough):

Phone: 505-980-9081

Email: d.gunnmiles@siembraabq.org

FLOWTHROUGH ONLY
Budget Period: Jul 1 2019 12:00AM To: Jun 30 2020 12:00AM
A. Approved Carryover: B. Total Current Year Allocation: D. Total Funding Available:

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	1211 Coordinator/Subject Matter Specialist	\$100,804	(\$75,000)	\$25,804	
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1211 Coordinator/Subject Matter Specialist	\$116,691	\$75,000	\$191,691	1.00
Sub Total						\$0		1.00
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

To budget Sped Director in correct program code

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on: 12/18/2019

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Diane Gunn Miles	Business Manager	12/3/2019 12:42:33 PM
Jaqlyn Baldwin	Superintendent	12/12/2019 12:57:36 PM
Diane Gunn Miles	Local / Governance Board	12/30/2019 7:25:43 PM