Members Present: Charlie Wisoff, Carl Garcia, Antionette Tellez Humble, Vanessa Roanhorse, Leticia Bernal
Staff: Hugh Prather, Luis Gonzales, Jaqi Baldwin, Tony Monfiletto
Minutes Taken By: Anne Tafoya

Meeting Minutes

1) Call to Order at 5:40 - Announcement of the Meeting in Accord with the Open Meetings Act
2) Roll Call was taken before the approval of agenda
3) Approval of Agenda

Action Item: Charlie Wisoff made the motion to approve the February agenda, Leticia Bernal seconded the motion. The motion was approved

4) Finance & Audit Committee Report
   i. Corrine gave an update
   b. KPI’s – Key performance indicators
   c. 2019-2020 Budget-preliminary discussion additional discussion based on input during March meeting. Final approval in April meeting. Budget due to APS 4/28/19
      i. Salary schedules
   d. Long-term finance strategy Tony Monfiletto reported on the memo
      i. Building Purchase
      ii. Development of a foundation

5) Consent Agenda
   a. Approval of Minutes of the January, 2019 Meeting
   b. Board Bylaws
   c. Internal Controls
   d. Finance Documents (Finance/Audit Committee Meeting 2/13/19)
      i. FY 2019 Quarter 1 Cash report
      ii. January Finance Report
      iii. Budget adjustment request (BARs)- 317000-0013
      iv. Budget adjustment request (BARs)- 24106-0014

Action Item: Vanessa Roanhorse made the motion to approve the Consent agenda, Antionette Tellez Humble seconded the motion. The motion was approved

6) Board Development
   a. Corrina Chavez from NACA was a guest and gave a brief update on helping with board development and training- onboarding- She offered to follow up How to get your onboarding approved – PED has a presentation Shared a Tool about Best Practices- Board Effectiveness Check list The Board would co-design the process
   b. Executive Director Evaluation (Hugh)
      i. Discussion of draft
      ii. Turning the form into a workable process- can tailored and customized through feedback
      iii. Would be on Survey Monkey- will be sent out as an email by Leslie Kelly
iv. Dashboards would be presented at the meeting

7) Executive Director’s Report
a. Organizational Development
   i. Future’s Protocol
      1. ED went through the process with the staff
   ii. 90 Plan
      1. Goals have been developed and are completed
   iii. Staffing the Board: Performance Framework
      1. Jaqi will reach out to Board member for their feedback
b. Spring APS Site Visit
   1. Title 1 Visit: February 7th, 2019 8:30-9:30
   2. Finance: February 7th, 2019 1:00-3:30
   3. Special Education: February 27th 12:30-3:30
   5. Emerge a leader in education reform
      1. Corrective Action Plan (CAP) Update
         ii. 120 Reporting (2/13/19)
            1. Successful report

8) Board Discussion and Actions Items for Board Approval
a. Executive Director Performance Evaluation
   i. Action was called to read through the evaluation and give feedback about
      refining the process and what evidence is needed to complete a successful
      evaluation.
   ii. Went through each section to see if need additional evidence and notes were
      made (Jaqi) and Hugh will work with her to revise the survey
   iii. Data/Information can be used to inform the Board regarding completing the
      survey (evaluation)
   iv. Board requested Jaqi’s goals for the year
b. Board Emails
   i. This has been set up see Agenda
c. Board Binder (Board Member Data)
   i. Jaqi created a document and asked for Board start dates and information updates
   ii. Track trainings

9) Items for Future Agenda
a. 2019-2020 Budget
b. 2019-2020 Salary Schedule
c. 2019-2020 Calendar
d. On boarding training
e. Executive Training
f. Email set up

10) Public Input
a. Introduction of new teacher – Flabio ?

Announcement of next meeting: March 20, 2019 5:30 PM- 7:30 Siembra

Vanessa Roanhorse made the motion to adjourn the meeting at 7:27 Carl Garcia seconded the motion. The motion passed.
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