Members Present: Charlie Wisoff, Carl Garcia, Leticia Bernal, Frank Mirabal, Vanessa Roanhorse (on phone)
Absent: Antionette Tellez-Humble, Frank Mirabel
Staff: Jaqi Baldwin, Flavio Lopez, Corinne Teller, Betty Sealley, Kirsten LaVolpa, Louis Gonzalez
Guests: Hugh Prather, Tony Monfiletto, Glenn Fellows, Tom Jenkins, Anne Tafoya, Grace Frey, Annalicia Diaz
Minutes Taken By: Anne Tafoya

Meeting Minutes

1) Call to Order at 5:35 - Announcement of the Meeting in Accord with the Open Meetings Act
2) Roll Call was taken before the approval of agenda
3) Acceptance of resignation of Antionette Tellez-Humble

Action Item: Leticia Bernal made the motion to approve the resignation of Antionette Tellez-Humble. Charlie Wisoff seconded the motion. The motion passed unanimously.

4) Approval of Board Members Glenna Voight (effective July 1, 2019)

Action Item: Leticia Bernal made the motion to approve the addition of Glenna Voight as a Board member (effective July 1, 2019). Charlie Wisoff seconded the motion. The motion passed unanimously.

5) Approval of Agenda

Action Item: Carl Garcia made the motion to approve the April agenda, Charlie Wisoff seconded the motion. *After items were changed in the sequence on the agenda to accommodate Vanessa Roanhorses schedule. The motion passed unanimously.

6) Real Estate Update and Clarifying Questions
   a. Tom Jenkins
      i. Explained the current lease structure
      ii. Owner of building has put building up sale-Owner is working with Tom Jenkin and Jaqi Baldwin
      iii. Building is valued at 1.3 million
      iv. If a 501 c 3 Foundation is formed the owner would agree to sell for 1.050 million $250,000 tax exception (in kind contribution) which would equal the total value of 1.3 million
      v. Tony Monfiletto explained he has worked with the right people who have experience in setting up the sale correctly ie; ACE building
      vi. Would have to find a lender
      vii. Charlie suggested that the board write up any additional questions (in interest of time)
   b. Glenn Fellow, SMPC Architects
      i. Lease was $6,666.67 a month
      ii. Lease increase to $11,666.67
      iii. There will be space for expected growth
iv. Glenn noted that all the information is in the report* (additional handout) provided to board members
   Is there a backup plan if negations do not go through? Yes
   The Foundation Board is being assembled and paperwork is being submitted (501c3) fast tracked

c. Audit/Finance Committee report
   i. Jaqi Baldwin reported on all the recommendations and changes that are being made to the school policies
   ii. There is an agreed upon plan in place
   iii. The school is going to address each CAP and make sure that it is taken off and cleared in time for re-chartering (qualifying early -timeline is 2019-2020)
   iv. Even though the graduation rate is not a good percentage, the state is interested in the fact that Siembra is an entrepreneurial and re-engagement school
   v. Jaqi Baldwin needs board members to attend a meeting with her – (Carl Garcia)

   d. Corrective Action Plan update
      i. APS Board Meeting Brief 1
      ii. APS Board Meeting Brief 11
      iii. APS Board Meeting Brief 111
      iv. APS Board Meeting Brief 1V

e. Audit/Finance Committee report out
f. Report on Finance consent agenda items

7) Consent Agenda
   a. Approval of Minutes of the April, 2019 Meeting
   b. March Financial Report
   c. BAR1
   d. BAR 11
   e. Cash Transfer Request

   Action Item: Carl Garcia made the motion to approve the Consent Agenda. Charlie Wisoff seconded the motion. The motion passed unanimously.

8.) Board Development
   a) Board training requirements July 1- June 30- new members need 10 hours and previous members need 8 hours
   b) Board Training is required to be in compliance or could get a CAP at the next audit
   c) Upcoming opportunities
      a. June 20-21 – PED Conference
      b. The school will pay for training if a request for payment is submitted
   d) Board self-evaluation
      a. This form helps a good board improve
      b. Look at survey results
         i. Over all the results were helpful and had constructive comments for improvement
         ii. There is a suggestion that attending board training during Board meetings should count towards training hours
         iii. This information is good for reflection or used as an agenda item in the Board retreat- (set board goals)

10.) Executive Director’s Report
   a) Entrepreneurial Curriculum Development
   b) Facilities
   c) Strategic Planning
      a. 5 goals for 2019-2020
         i. Re-chartering
ii. Facility that meets growth
iii. Enrollment – Staff and Students
iv. CAP
v. School integrated into Larger Economic Ecosystem of ABQ

b. Jaqi Baldwin will flesh out objectives with these goals

11.) Items for Board Action & Discussion
   a. Board discussion and approval on board chair
   b. Glenn Voight will think about accepting the Board Chair position as she gets more familiar with the daily operations.
   c. Charlie Wisoff needs to be added as the bank signer – a vote is required

**Action item:** A motion was called to authorize Charlie Wisoff as a bank signer. Carl Garcia made the motion to authorize Charlies Wisoff as bank signer. Leticia Bernal seconded the motion. The motion passed unanimously.

**Entrepreneurship curriculum, partnerships, potential committee**
   d. Board members would like to be more engaged in the entrepreneurship piece of the school – this is moving forward and meetings are taking place
      i. Vanessa Roanhorse explained – Color Theory
      ii. Funding has been acquired
      iii. Siembra could take a leadership role and develop a curriculum
      iv. Bring in more partnerships
      v. Pipeline between Siembra and UNM Innovate
   e. Charlie Wisoff would like to officially set up meetings for the committee once a month (2 board members only right) Leticia Bernal- Charlie Wisoff
      i. Jaqi Balwin will send an email regarding times of the meetings
   f. Executive Committee- Charli Wisoff currently is the only member that sits on the committee
   g. Board Retreat- scheduling a date and preliminary discussion of agenda
      i. Tentative date- July either 4 hours or a full day – Suggest a Doodle Poll on potential dates July 22, 23 and the week of 29th
      ii. Jaq Baldwin will send out the Doodle Poll
      iii. Charlie Wisoff and Jaqi Baldwin will draft an agenda and ask for feedback
   h. Continue to do board recruitment – Committee, public and staff were encouraged to think of individuals who would make additions to the Board.

12.) Public Input  N/A

**Items for future meeting**
   Approval of revised internal control and hiring policy (ies)
   Retreat calendaring
   Executive contract approval
   Entrepreneurial Committee

Announcement of next meeting: June 19, 2019 5:30 PM- 7:00 Siembra

Adjourned- 7:06 pm