Empowering Students Through Entrepreneurship

Governing Council Retreat
Date: Thursday September 3rd, 2020
Time: 2:00 pm - 5:30 pm
Zoom Link: https://nmhu.zoom.us/j/932906361

I. Welcome Introductions & Review Agenda (Jaqi) (2:00 - 2:10)

II. Charter Renewal: What Are We Working On? Jaqi Baldwin, Kelly Callahan, Natalie Tavitas, Melissa Santana, Anna Aguilera (2:10 - 3:00)
   A. BOARD TRAINING: Charter Renewal Process (Kelly)
      a. Overview of rechartering process
      b. Board role in re-chartering process
         i. Special meeting(s) required
      c. Link between rechartering & annual evaluation of ED
   B. Alignment of Four Mission Specific Goals & Three Pillar Model
      a. Student Support - dual enrollment & engagement
      b. Community Engagement - Senior Capstone & Paid Internships
      c. Project-based learning - Mastery assessment, public exhibition & entrepreneurial framework

BREAK 3:00 - 3:15 pm

III. ED Report Out/Updates Jaqi Baldwin (3:15 - 3:30)
    A. Start of school year
    B. Enrollment
    C. Facilities
    D. Students
V. **Entrepreneurial Committee (Mtg) (3:30 - 3:50)**
   A. **BOARD TRAINING** - Entrepreneurship 101, our framework (Reynolds)
   B. Current Committee Members: Alex Horton, Charlie Wisoff, Natalie Tavitas, Melissa Santana, Jaqi Baldwin

VI. **Finance Committee (3:50 - 4:10)**
   A. **BOARD TRAINING** - Board need to knows and look fors around school finance
   B. Current Committee Members: Betty Seeley, Diane Gunn Miles, Carl Garcia, Shayne Huffman & Jaqi Baldwin

**BREAK 4:10 - 4:25 pm**

VII. **Audit Committee Meeting (4:25 - 4:45)**
    A. **BOARD TRAINING** - Board need to knows and look fors around audit
    B. Current Committee Members: Betty Seeley, Diane Gunn Miles, Melody Brown, Kelly Callahan, Glenna Voigt & Jaqi Baldwin

VIII. **Equity Committee (4:45 - 5:05)**
    A. **BOARD TRAINING** - CLR Framework & Social Justice Anchor Project
    B. Current Members: Anna Aguilera, Ali Moore, Patrik Nkouaga, Eduardo Garcia & Jarad McHugh

IX. **Regular September Board Meeting Charlie Wisoff (5:10 - 5:30)**

1) Call to order in accordance with the Open Meetings Act

2) Role Call:
   ___ Charlie Wisoff
   ___ Carl Garcia
   ___ Alex Horton
   ___ Kelly Callahan
   ___ Glenna Voigt
   ___ Shayne Huffman
   ___ Quorum
3) Approval of Agenda

**MOTION: To approve the July Board Meeting Agenda**

4) Consent Agenda Items:
   1. April 2020 Finance Report
   2. May 2020 Finance Report
   4. BAR I
   5. BAR II
   6. BAR III
   7. Final Year End Revenue/Expense and Cash Reports 2019 - 2020
   8. GASB 54 Classification of Cash Balances Policy

**MOTION: To approve the consent agenda items 1 - 8**

5) Item(s) for Board Discussion & Action:
   A) Board Roles (next Board President)
   B) **Regular Board Meetings:** Throughout the previous school year, Siembra board meetings have been held on the 2nd Wednesday of every month from 4:00 pm to 5:30 pm. Does this still meet the needs of the board?
      a) Tuesday? AM? Wednesday?

6) Items for Future Agenda(s):
   A) July Financials
   B) Student & Staff Handbook
   C) Policy Approvals

7) **Announcement of next board meeting:** October
   Special Board Meeting(s): two september
   Non-meeting review Wednesday 9/23

8) Adjournment
MOTION: To adjourn the regular Board Meeting

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

***In adherence to statewide social distancing/stay-at-home orders, all board and committee meetings will take place virtually. Please e-mail j.baldwin@siembraabq.org for further virtual meeting details.
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Date: Thursday September 3rd, 2020
Time: 5:00 pm - 5:30 pm
Zoom Link: https://nmhu.zoom.us/j/932906361

Regular September Board Meeting Charlie Wisoff (5:10 - 5:30)

1) Call to order in accordance with the Open Meetings Act at 5:02 pm by Charlie Wisoff

2) Role Call:
   - Charlie Wisoff - here
   - Carl Garcia - here
   - Alex Horton - here
   - Kelly Callahan - here
   - Glenna Voigt - here
   - Shayne Huffman - here
   - Melody Brown - here
   - Quorum - YES

3) Approval of Agenda

MOTION: Motion to approve the September Board Meeting Agenda moved by Glenna, seconded by Charlie, unanimously moved

I. ED Report Out/Updates
   A. Start of school year - Siembra to remain completely virtual through December 2020 along with authorizer, APS
   B. Enrollment
   C. Facilities
   D. Students: New student is ED’s child. New student: did not have any exceptions to lottery process or enrollment process. ED’s is not tasked with direct practice with student regarding assessment, advisement, or discipline of student. ED
consulted Board Chair and Board Training regarding enrollment prior to enrollment.

4) Consent Agenda Items:
   1. April 2020 Finance Report
   2. May 2020 Finance Report
   4. BAR I
   5. BAR II
   6. BAR III
   7. Final Year End Revenue/Expense and Cash Reports 2019 - 2020
   8. GASB 54 Classification of Cash Balances Policy

**MOTION:** Motion to approve the consent agenda items 1 - 8 made by Charlie Wisoff, seconded by Carl Garcia and so moved unanimously.

5) Item(s) for Board Discussion & Action:
   A) **Board Roles** - specifically next Board President: Board in need of identifying a board president transition plan. Current president will be resigning no later than December. Acknowledgement around upcoming needs around the charter renewal process.
   B) **Regular Board Meetings:** Throughout the previous school year, Siembra board meetings have been held on the 2nd Wednesday of every month from 4:00 pm to 5:30 pm. Does this still meet the needs of the board?
      a) Tuesday? AM? Wednesday?

6) Items for Future Agenda(s):
   - Exploration of Board President Role
   - July Financials & professional development around monthly financials
   - Student & Staff Handbook
   - Policy Approvals

7) **Announcement of next board meeting:** October - pending doodle poll results
   Special Board Meeting(s): two september
   Non-meeting review of charter renewal: Wednesday 9/23

8) Adjournment
MOTION: Motion to adjourn the regular Board Meeting made by Shayne Huffman, seconded by Kelly Callahan, and so moved unanimously at 5:33 pm

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