December Regular Meeting Agenda

1) Call to Order

2) Roll Call
   ____ Charles Wisoff, Chair & Secretary
   ____ Carl Garcia
   ____ Leticia Bernal
   ____ Glenna Voigt
   ____ Alex Horton
   ____ Leslie Kelly
   ____ Quorom

3) Approval of Agenda

**MOTION**: To approve board meeting agenda

4) Executive Director Report *(4:10 - 4:20)*
   a) Equity Work
      i) Equity in Education Project
      ii) Color Theory/Molino Project Equity Framework
      iii) New Mexico Public Education Department (NM PED) Equity Councils
           (1) NM PED Equity Council Memo
           (2) NM PED CLR Framework Roadmap
      iv) Deeper Learning Equity Fellowship - Capstone Project
   b) Leadership Schools Network & Communities of Practice (Justin)
   c) Foundation & Facilities
i) Board Resolution for SLHS Foundation

ii) Previous Meetings:
   (1) July 16th, 2019
   (2) August 26th, 2019
   (3) November 15th, 2019
   (4) December 12th, 2019

   d) Staffing
      i) Changes
      ii) Leadership Development
      iii) Process improvement strategy

5) Finance Committee Report (4:20 - 4:30) (Diane Gunn Miles)
   a) What the Finance Committee review(s) each month:
      i) Prior month financials
      ii) Checks
      iii) Bank Reconciliations
      iv) Quarterly reports
      v) Budget Adjustment Request (BARS)
   b) What Board Needs to approve:
      i) Prior month financials
      ii) Quarterly Reports
      iii) BARS
      iv) Budget
      v) Salary schedule
   c) Finance Committee Meeting Agenda 12/2/2019

6) Entrepreneurial Committee Report Out (4:30 - 4:40) (Jaqi Baldwin)
   d) Entrepreneurial Network Building
      i) ED + Entrepreneurs
         1) Ashley Fathergill - Founder, YogaZo
         2) Charles Ashley III - President, Cultivating Coders
         3) Ways to engage
   e) Entrepreneurial Curriculum Development
      i) Standing Entrepreneurial Curriculum Development Weekly
      ii) Entrepreneurial Framework
   f) Upcoming Events for Entrepreneurial Community Participation
      i) Ed Cafe - February 5th, 2019
      ii) Trimester II Exhibitions - February 10th - 13th, 2019
7) Board Development (4:40 - 4:50) (Jaqi & Charlie)
   a) Policy development Plan - Develop & approve at least three new policies per month

8) Items for Board Action & Discussion (4:50 - 5:00) (Jaqi & Charlie)
   b) Recruitment of Board Members
   c) Recruitment of Finance Committee Members

9) Consent Items (5:00 - 5:10)
   d) November Board Meeting Minutes
   e) October 2019 Financials
   f) 1st Quarter Report
   g) Policy(ies)
      i) Bullying Prevention
      ii) Gun Free Schools Policy
      iii) Homeless Education & Assistance Policy
      iv) Tobacco & Drug Free Schools Policy

MOTION: to approve the consent agenda items

14) Public Input - limited to 3 minutes per person (5:10 - 5:20)

15) Items for future meetings:
    ED Annual Evaluation - March 11th, 2020
    Poli(cies)

16) Announcement of next regular board meeting: January 8th, 2019

17) Adjournment

MOTION TO ADJOURN
Empowering Students Through Entrepreneurship

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-243-3308 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-243-3308 if a summary or other type of accessible format is needed.
Attendees: Charles Wisoff, Chair & Secretary Members: Carl Garcia (on phone), Leticia Bernal, Glenna Voigt, Alex Horton, Kelly Callahan (attending a conference)

Staff: Jaqi Baldwin, Natalie Tavitas, Melissa Govea-Santana, Anna Aguilera, Diane Gunn Miles, Betty Seeley.

Call to Order

Approval of Agenda

MOTION: Glenna Voight moved to approve the December agenda. Charlie Wisoff seconded. The motion passed unanimously.

Executive Director Report

Equity

- PED is responsible due to 2018 ruling that NM education is failing kids
- Roll out from PED is requiring every school has an Equity Council by December and an assessment and a plan.
- SLHS meets kids where they are. Our commitment to Equity includes:
  - SLSH has an Equity Council.
  - SLHS has a project on Equity and Equity Education
  - Students record equity story.
  - Kids are naming how they were turned off by other schools.
  - Lawyer Preston Davis who works at the ACLU is working with our kids.
  - Jaqi Baldwin has started an Equity Fellowship with Deeper Learning.

Foundation/Facilities

- The Foundation Board consists of the following very qualified and diverse members:
  - Hugh Prather – President – Retired Superintendent and Education Consultant
  - Kevin Power – with Government and Financial experience
  - Dawn Beck – Commercial Banker
  - Henry Rael – SLHS parent and works with McCune Foundation
  - Leticia Archuleta – Executive Director of Health Leadership High School
- The Foundation also has Tony Monfiletto advising them and Jaqi, Betty and Diane also attend and offer their experience and expertise.
- The Foundation has had four meetings so far
- The Foundation has legal status as a Corporation sanctioned by the NM Secretary of State and has an application pending approval with the IRS for a 501 (c) (3) status.
- The Foundation has opened a bank account and can authorize checks.
• Their purpose is to support SLHS and they do not take any positions, only support the school.
• The whole reason for entering into a Lease to purchase agreement with the Foundation is because no public school can enter into debt per the state constitution. Therefore, the Foundation takes out the mortgage and the school make payments to the Foundation also qualifying the School for lease assistance from the state.
• Policies would have to be developed by the Governing Council regarding their relationship with the Foundation to ensure no co-mingling of business with the Foundation.
• Business for this GC meeting is to review and approve the Resolution with the Foundation confirming that it is the GC’s priority that the Foundation move forward with effort to move forward with getting the school into a building and entering into a lease to purchase agreement.
• To this end the Foundation has created a backwards timeline identifying dates for completing this process.
• Two possible buildings have been identified - the present building at 524 Central Ave SW and
• 301 Central – at corner of Central & Third)
• The seller of 301 Central is currently negotiating with two organizations
• Glenna Voight suggested that there is another building that may be for sale by the city - 300 something Central that we should also check out.

**Item for Board Action and Discussion**

• Approval of the Resolution that identifies the priority of the Foundation as proceeding with the lease purchase of a building for Siembra Leadership High School.

**MOTION:** Glenna Voight made a motion to approve the Resolution with the Foundation. Kelly Callahan seconded. The motion passed unanimously.

**Leadership Schools Network & Communities of Practice (Justin)**

• At end of last year the network transitioned and put in clear structure and 3 tiers
• Tier 1 Network Schools
• Tier 2 New Schools – they are charged more money and discounts are given to the schools that have been around longer.
• Tier 3 – fee for service
• An issue that has come up is that Boards may not truly understand the network. Two schools gave no information regarding the network to their new E.D.s. When E.Ds are hired be sure to clarify network’s role.
• Last administration in place talked about what success is for students. Our students do not fit the success model of high test scores. New administration frustrated with how to evaluate kids.
• What would new pathway to graduation look like? Not standardized test.
• Task force with Justin, Tony, Jaqi and Glenna about community of practice.
• Providing framing to board, positioning of school paving way for reform in the state.
• How to treat and graduate students.

**Staffing**

• Changes
• Flavio Lopez is leaving – he got a job as a coach at South Valley
• Transition has been healthy
• Leadership Development Work
• Work is being done on developing leading the school as a team.
• Process Improvement Strategy
• How do we get better at identifying and assessing readiness of employees for roles in our school. Important to use critical criteria for selection process. Also suggested GC members sit in on interview committees.

**Finance Committee Report**

**Review of financial statements of October 2019**

• Board review of financial reports and BARS
• Finance committee meeting agenda December 2, 2019 – The finance committee met on December 2\(^{nd}\) to review the Financial statements from October 2019, review of BARS and Journal Entries.
Entrepreneurial Committee Report Out

- Viewing entrepreneurial committee with board members
- Working on Entrepreneurial Curriculum 8:30 – 10 am every Tuesday
- Natalie working with new partners developing Day Care Center with Students
- Working with a recycling project
- Jaqi is working with a network wide learning session with all four schools
- 3 times a year SLHS does an ED Café – pitching ideas. Next date February 5.
- Ask of Carl – can he send anyone to pitch projects and help with Tri II exhibitions judging.
- Glenna requested that a schedule of the exhibitions be sent to GC members

Board Development

- Policy Development – 4 policies are presented for approval:
  - Bullying Prevention
  - Gun Free Schools Policy
  - Homeless Education & Assistance Policy
  - Tobacco & Drug Free Schools Policy
- Jaqi and Betty worked on these policies, Betty researched laws surrounding each topic and drafted policies that Jaqi shaped them for SLHS after consulting with APD. Lots of eyes hit these policies before they were presented tonight.
- Kelly - questions – do policies align with student and employee handbooks?
- Jaqi – we are working on student and employee handbooks and policies simultaneously.
- Kelly – policy is overarching over handbooks. Most important – student and staff rights are protected.
- Public Charter Schools of New Mexico has a grant to create a repository of policies that schools can access to pull out specific policies and craft them to fit their schools.
- Request of Charlie that Kelly speak about the relevance/background of the policies being presented for approval.
- Charlie also requested that a grievance policy be developed for the next GC meeting.

Items for Board Action and Discussion

Recruitment of Board Members/ Recruitment of Finance Committee Members

- Currently at 6 members – would like to have 7 to 9 members.
- Desired skill sets – Education and Entrepreneurial, Attorney
- Need to consider timing – succession – some board members may be ready to cycle off
- Get prospective members involved with school first before asking them to join the board.

Consent Items

MOTION: Glenna Voight made a motion to approve the December consent items including BARS in Finance Committee Report section 5 & Resolution with Foundation Board in section 4 c) Charlie seconded the motion. The motion passed unanimously.

Public Input- None.
Items for Future Meetings

- Executive Director Evaluation – March 11, 2020
- Quarterly verbal evaluation
- Jaqi will send the Rubric for the next meeting
- Policies – Kelly will be in touch w/Jaqi

Announcement of next regular board meeting: January 8, 2020 4 pm – 5:30 pm

Next Finance Committee Meeting is January 6, 2020 at 12 pm.

Motion to adjourn: Glenna Voight made motion to adjourn. Charlie Wisoff seconded it. The motion passed unanimously.