Empowering Students Through Entrepreneurship

Regular Monthly Board Meeting: DECEMBER

**Date:** Wednesday December 2nd, 2020  
**Time:** 4:00 pm - 5:30 pm  
**Zoom Link:** https://nmhu.zoom.us/j/932906361

1) Call to order in accordance with the Open Meetings Act

2) Role Call:
   - Charlie Wisoff
   - Carl Garcia
   - Kelly Callahan
   - Glenna Voigt
   - Shayne Huffman
   - Melody Brown
   - Natalie Sommer
   - Quorum

3) Approval of Agenda

**MOTION:** To approve the October Board Meeting Agenda

4) Addition of Board Member, Sommer Smith

**MOTION:** To approve Sommer Smith to serve on SLHS Governing Council

5) Board Chair transition
   a) Exit of current Board Chair, Charles Wisoff
   b) Transition current board member, Carl Garcia, to board chair role

**MOTION:** To approve board member Carl Garcia as SLHS Governing Council Chair to begin December 8th, 2021
6) Entrepreneurial Committee Report (Natalie, Charlie)
   a) Recap of Meeting that took place on Tuesday December 1st, 2020 -
      [Entrepreneurial Committee Agenda]
   b) Ed Cafe
   c) Exhibitions
   d) Current Committee Members: Charlie Wisoff, Natalie Tavitas, Melissa Santana,
      Jaqi Baldwin, Andrew Romero, Andrew Tafoya, Lexi Boese, Liz Gamboa

7) Finance Committee
   a) Recap of Finance Committee Meeting that took place on Tuesday November
      17th, 2020 - [AGENDA]
   b) Current Committee Members: Betty Seeley, Diane Gunn Miles, Carl Garcia,
      Shayne Huffman & Jaqi Baldwin

8) Equity Council (BOARD TRAINING) J & A
   a) Statewide Social and Emotional Learning (SEL) Framework
   b) Cultural and Linguistically Responsive (CLR) Framework
   c) Opportunity & Equity Index (OEI)
      i) Breakdown by School
   d) Social Justice Anchor Project
   e) Developmental Assets

9) ED Report Out/Updates
   a) Charter Renewal - Submission and procession (Blue = done)
      i) Wednesday September 30th, 2020: charter renewal application submitted
      ii) Thursday October 1st, 2020: charter renewal application final due date
      iii) Wednesday October 7th, 2020 11:30 - 12:00 pm: APS meeting with (10)
           renewal schools regarding charter renewal, annual contract and mission
           specific goals
      iv) Wednesday November 4th, 2020 - school contract due to APS (without
          board signature)
      v) Thursday November 5th, 2020 10:00 am - 11:30 am: Siembra renewal site
          visit with APS
      vi) Friday November 20th 9:00 am to 10:30: Regular Fall APS Site Visit -
          canceled (reconfigured to only include SpEd & Finance components)
      vii) Friday November 20th 10:30 am - 11:00 am: Siembra renewal
           recommendation meeting with APS
viii) Wednesday December 7th, 2020 7:30 - 9:30 am: APS Board Meeting to pass Siembra Charter Renewal

b) Facilities - Theater Block building
   i) Exploring three options within the building

c) Legislative advocacy planning for upcoming 60 day session
   i) Older students (PCSNM)
   ii) Small school size adjustment (PCSNM)
   iii) Facilities (PCSNM)
   iv) Equity Index (Cypress Tree)

10) Board Training & board discussion
   a) Board Training
      i) October 7, 2020 PCSNM Report
      ii) November 4, 2020 PCSNM Report
      iii) NM PED Training reports
   b) Daniel Gutierrez, Director of NM Main Street, State of NM Economic Development Department (RESUME)
   c) Training requests
   d) Other items:

11) Consent Agenda Items:
   1. November Regular Board Meeting Minutes - Wednesday November 4th, 2020
   2. October 2020 Financials
   3. BAR #21
   4. BAR #22

MOTION: To approve the consent agenda items 1 - 11

10) Items for Future Agenda(s):
   - Charter Renewal (standing until completed)
     a) Role Clarity
     b) Process
     c) Timeline
   - Audit (upon public release)
   - Policy Approval(s)
   - ED Evaluation focus: remote learning + student support/engagement
11) Announcement of next board meeting: January 6th, 2021 from 4:00 pm to 5:30
   ● Executive Committee: December 28th, 2020 at noon (goals)
   ● December Entrepreneurial Committee Meeting: (pending)
   ● December Equity Council Meetings: Tuesdays weekly at 2:00 pm
   ● December Finance Meeting (pending)

12) Public Input: capped at 3 minutes per public member

13) Adjournment

MOTION: To adjourn the regular Board Meeting

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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign
language interpreter, or any other form of auxiliary aid or service to attend or participate in the
hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-
3213 at least forty-eight hours before the meeting or as soon as possible. Public documents,
including the agenda and minutes, can be provided in various accessible formats. Please contact
Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of
accessible format is needed.

***In adherence to statewide social distancing/stay-at-home orders, all board and committee
meetings will take place virtually. Please e-mail j.baldwin@siembraabq.org for further virtual
meeting details.

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Empowering Students Through Entrepreneurship

Regular Monthly Board Meeting: DECEMBER
Date: Wednesday December 2nd, 2020
Time: 4:00 pm - 5:30 pm

Attendees: Chair: Charlie Wisoff; Members: Carl Garcia, Kelly Callahan, Melody Brown, Natalie Sommer, Sommer Smith;
Guest: Daniel Gutierrez
Absent: Shayne Huffman, Glenna Voigt,
Staff: Jaqi Baldwin, Diane Gunn Miles, Anna Aguilera, Natalie Tavitas, Betty Seeley, Paul Howard

Meeting Minutes

Call to Order at 4:05 - Announcement of the Meeting in Accord with the Open Meetings Act
Roll Call was taken before the approval of agenda

Approval of Agenda

MOTION:
Kelly Callahan moved to approve the October Board Meeting Agenda. Charlie Wisoff seconded. The motion passed unanimously.

Next on the agenda is the addition of Board Member, Sommer Smith, there will need to be a formal vote.

MOTION:
Charlie Wisoff moved to approve Sommer Smith to serve as a member of the Siembra Leadership High School Governing Council. Carl Garcia seconded. The motion passed unanimously.

Board Chair Transition
Charlie Wisoff will be moving off the board, he has served as faithful member for over 3 years and has contributed to the growth and success of the school. The board members wish him and well and reminded him that he is welcome to continue to be a part of Siembra.
Carl Garcia has graciously offered to step in as the interim board Chair and he told the board that he will remain as long as the board needs him or until a search has been completed to find a replacement Chair. Transition current board member, Carl Garcia, to board chair role

MOTION:
To approve board member Carl Garcia as SLHS Governing Council Chair to begin December 8th, 2020
Entrepreneurial Committee Report
Natalie reported on the latest meeting, the members talked about upcoming events and workshops that are coming up. On the agenda was mentorships and helping students set up their business. Jaqi was able to give an update on Color Theory and the Charter Renewal process. Committee members gave feedback to a student that presented her food truck business. Would like to recruit another board member to attend the Entrepreneurial committee- Sommer Smith offered to step in to be part of the committee.
Ed Café is coming up on Friday and the council is welcome to attend and check out what the students are going (virtually) http://siembraabq.weebly.com/ https://docs.google.com/forms/d/e/1FAIpQLScpslVxLAXVYkwRiT6eE9a9dOhoFoUArMAGKw36bL- QJszmNw/viewform?usp=pp_url

The idea of doing exhibitions is to tie the projects with the common core standards. Kelly reminded the council that it is their duty to oversee the academic performance of the students and this is an excellent activity to achieve that.

Finance Committee
Diane gave a quick recap. The audit just took place and there was no audit findings.
The school just received additional money from the CARES ACT- $17,209 this money can be used for any cleaning, supplies and computer needs associated with the COVID requirements. Another grant was applied for under a distance learning grant for $59,000

Equity Council (BOARD TRAINING)
Training taking place during meetings include various topics, the focus for this meeting was regarding the Equity council and why it even exists. Jaqi briefly explained what Siembra is doing to address this. The school currently has equity practices in place. Some of the items that have come out of the equity council is listed below

- Statewide Social and Emotional Learning (SEL) Framework
- Cultural and Linguistically Responsive (CLR) Framework
- Opportunity & Equity Index (OEI)
- Breakdown by School

Social Justice Anchor Project
- Developmental Assets

Anna presented the assets the students are working on. The research component is to show growth and entrepreneurial framework.
Jaqi and Anna presented the CLR graph and how the three pillars fall under this requirement.
Kelly noted that the work that Siembra is doing within CLR work is
Because of COVID schools are now putting together social emotional learning. The idea is to present this to the PED sect. on Saturday and he will sign on off on it. The hope is that all schools in NM will using this framework.
Legislation advocacy
Every school is assigned an at-risk index- we want the at risk funding to be attached to the student. What can
the board do to help with this advocacy issue? Jaqi said that she will write up a letter, have the board review
and sign it and then she will send it up to the legislation.
Glenna mentioned the new Kellogg Grant for this type of systems change work.
Social Justice anchor project. The students are doing podcasts.

ED Report Out/Updates
Jaqi stated the biggest focus of her report out is the Charter Renewal process and the hope that this will take
place. The last step in this process in the presentation in front of the APS school board on December 7th.
Charlie and Carl can attend as well as the other board members.
Charter Renewal - Submission and procession was explained ant the final meeting to determine approval will
be on December 7th.

Facilities - Theater Block building
Exploring three options within the building- working with the architect to get it up to code and make it
school ready and ready for occupation.
Still in the process of purchasing this building. The school can either extend the current lease or lease out a
temporary site, while new renovations are taking place. Exploring a CDFI and the foundation team is
working on the process.

Legislative advocacy planning for upcoming 60-day session
Jaqi indicated with the session coming up these are areas that will be the focus of advocacy. Capital outlay
will be another focus.

- Older students (PCSNM)
- Small school size adjustment (PCSNM)- what does this mean? The phasing out of funding over a 5
  year period for Charter schools that serve under 400 students
- Facilities (PCSNM)
- Equity Index (Cypress Tree)

Kelly will send out the board member survey – this will address topics that the board would like to be
trained on. She also let the board know that she keeps track of all the training the board receives and submits
those hours to the PED to fulfil the training hours requirement.

Potential Board Member
Daniel Gutierrez, Director of NM Main Street, State of NM Economic Development Department (resume
was sent to board members).
Daniel introduced himself as a potential new board member and if he decides to join he can be voted on at the next meeting.

**Consent Agenda Items:**
November Regular Board Meeting Minutes - Wednesday November 4th, 2020
*October 2020 Financials*
*BAR #21 -*
*BAR #22 -*

**MOTION:**
Charlie Wisoff made a motion to approve the consent agenda items 1 – 11. Kelly Callahan seconded. The motion passed unanimously.

**Items for Future Agenda(s):**
- Charter Renewal (standing until completed)
  - a) Role Clarity
  - b) Process
  - c) Timeline
- Audit (upon public release)
- Policy Approval(s)
- ED Evaluation focus: remote learning + student support/engagement
- Future training items

**Adjournment**

**MOTION:**
Natalie Sommer moved to adjourn the regular board meeting. Charlie Wisoff seconded. The motion passed unanimously.