Empowering Students Through Entrepreneurship

Regular Monthly Board Meeting: MARCH

Date: Wednesday March 3rd, 2021
Time: 4:00 pm - 5:30 pm
Zoom Link: https://nmhu.zoom.us/j/932906361

1) Call to order in accordance with the Open Meetings Act

2) Role Call:

   ___ Carl Garcia, Board Chair
   ___ Kelly Callahan
   ___ Glenna Voigt
   ___ Shayne Huffman
   ___ Melody Brown
   ___ Natalie Sommer
   ___ Sommer Smith
   ___ Daniel Gutierrez

   ___ Quorum

3) Approval of Agenda

MOTION: To approve the March 2021 Board Meeting Agenda

4) Entrepreneurial Committee Report (Natalie, Sommer & Daniel)
   a) March 2021 Meeting Agenda
   b) Featured Student
   c) Entrepreneurial Certification for Class of 2021 (Jaqi)
      i) Senior Capstone
      ii) Entrepreneurial Curriculum (Learning Outcomes) in projects
      iii) Entrepreneurial Experiences
      iv) Entrepreneurial Electives
v) Entrepreneurial Dual Enrollment
vi) Alumni Support: Growth Wheel, Color Theory, facilities, Class of 2020

5) Audit Committee (Kelly, Glenna, Melody) board training
   *primary oversight functions of a school board
   a) February 9th Meeting Agenda & Minutes
   b) Audit Analysis Guide : Past three years (audits)
   c) 2019 - 2020 audit findings
   d) Financial Statement

6) Finance Committee
   a) February 23rd, 2021 Meeting Agenda (for review)
   b) Regular Monthly Business (report out by Board Treasure, Shayne):
      i) January Financials: expenditures versus budget, journal entries,
      ii) Budget Adjustment Request(s) (BARs)
      iii) Bank Reconciliations and
      iv) Monthly Finance Checklist: January
   c) Executive Finance (report out by ED, Jaqi): board training
      i) Updated SEG + Growth strategy and implications
      ii) Grants
         (1) Distance Learning Grant (CSP): 159,000
         (2) Teacher Recruitment RFA:

7) ED Report Out/Updates (Jaqi) board training
What does community responsive project-based learning look like? How is the curriculum designed? How are we assessing for learning? How are we held accountable? How are we designing an equitable, individualized & student centered system? How are we communicating this with all stakeholders: students, staff, families, community partners, board members, authorizers?, etc.
   a) Let’s look at semester II as a live example:
      ● Ed Cafe (12/5/20)
      ● Project Planning (1/6/21)
      ● Project Learning Outcomes
         ○ Entrepreneurial Learning Outcomes (Siembra specific developed by industry)
8) Consent Agenda Items:

1. February Regular Board Meeting Minutes - Wednesday 2.3.2021
2. January Financials
3. Siembra Entrepreneurial Certification
4. BAR #32 - Initial BAR GEER/HEPA Filter Grant CARES ACT 24306 ($2,977)
5. BAR #33 - Increase - 40 Day increase in SEG Fund 11000 ($246,612)
6. BAR #34 - Maintenance BAR Inst Materials fund 27107
7. BAR #35 - Maintenance BAR Title 2 fund 24154
8. BAR #37 - Maintenance BAR CARES ACT fund 24301
9. BAR #38 - Maintenance BAR Fund 11000 (move carryover cash into facilities)
10. BAR #39 - Initial BAR - Distance Learning Grant Fund 24146 ($157,594)
11. Policy: STUDENT HANDBOOK

MOTION: To approve the consent agenda items 1 - 11

10) Items for Future Agenda(s):
   ● Finance Checklist Training
   ● Academic Board Training - reading + math (April)
     a) Overview of iReady programming
     b) ELA & IMP look like in projects (learning outcomes)
   ● Policy Approval(s): Two per board meeting in April, May, and June
   ● 2020 - 2021 Budget, School Calendar & Salary Schedule (April or May)
   ● ED Evaluation by June 30th

11) Announcement of next board meeting: April 3rd, 2021 from 4:00 pm to 5:30
   ● Executive Committee: Monday March 22nd, 2021 at noon
   ● Entrepreneurial Committee Meeting: Tuesday, 2021 from 10:00 to 10:45
   ● Finance Meeting: Tuesday March 30th, 2021 from noon to 1:00
12) Public Input: capped at 3 minutes per public member

13) Adjournment

MOTION: To adjourn the regular Board Meeting

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

***In adherence to statewide social distancing/stay-at-home orders, all board and committee meetings will take place virtually. Please e-mail j.baldwin@siembraabq.org for further virtual meeting details.
Empowering Students Through Entrepreneurship

Regular Monthly Board Meeting: March

Date: Wednesday March, 3rd, 2020
Time: 4:00 pm - 5:30 pm

Attendees: Chair: Carl Garcia, Members: Kelly Callahan, Melody Brown, Shayne Huffman, Glenna Voigt, Natalie Sommer, Sommer Smith, Daniel Gutierrez

Absent:
Staff: Jaqi Baldwin, Diane Gunn Miles, Anna Aguilera, Natalie Tavitas, Betty Seeley, Paul Howard

Meeting Minutes

Approval of Agenda

MOTION:
To approve the March 2021 Board Meeting Agenda (not at meeting at this time)

Entrepreneurial Committee Report (Natalie, Sommer & Daniel)

Audit Committee (Kelly, Glenna, Melody) board training

*primary oversight functions of a school board
February 9th Meeting Agenda & Minutes
Audit Analysis Guide: Past three years (audits)
2019 - 2020 audit findings
Financial Statement

Finance Committee

February 23rd, 2021 Meeting Agenda (for review)
Regular Monthly Business (report out by Board Treasure, Shayne):
January Financials: expenditures versus budget, journal entries,
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Bank Reconciliations and
Monthly Finance Checklist: January
Executive Finance (report out by ED, Jaqi): board training (not a meeting at this time)

Update on SEG + Growth strategy and implications
Jaqi Baldwin offered an update that the school had some opportunities to apply for grants and were awarded $100,000 for a Learning Grant and $55,000 Teacher Recruitment grant. These grants will help keep in place existing practices such as paying for their degrees and supporting them with their licensure.
Kelly Callahan gave a training on SEG- that it is based on students’ demographics, every student is calculated in a different way based on classes, programs with receiving $250,000 so many more benefits to the students can be provided- Every student has a unit value that is tied to them. This is great progress for the school.

Discussion:
How do you propose the intent of the money to be spent? It will be used for facilities and set the school up as best as we can thinking in the long-term goals.

Invest in programing and staffing, aligning with the 3 pillar model, how do we support the students?

The grant money will be carefully assessed using data and a specific process.

Questions:

- Are the pilar directors teaching classes?
  - No, they offer student support

- Is there a timeline or deadline for the grant?
  - No, you can carryover following best practice threshold-(2 months of reserve) but have to be aware of clawbacks

- Can move money to the foundation for facilities?
  - Grants
  - Distance Learning Grant (CSP): 159,000
  - Teacher Recruitment Grant:

ED Report Out/Updates (Jaqi) board training

Jaqi explained that this report out would be different in that fact that it is a board training on how students learn and function at the Siembra. This training stemmed from questions from the board regarding how students do learn at the school, since it is not set up in traditional school setting. Some of the question surround the area of graduation and how students receive Math and English credits. This will be a broader overview.

- What does community responsive project-based learning look like?

  - How is the curriculum designed?
  - How are we assessing for learning?
  - How are we held accountable?
  - How are we designing an equitable, individualized & student centered system?
  - How are we communicating this with all stakeholders: students, staff, families, community partners, board members, authorizers?, etc.

Jaqi gave an example by giving an overview of how a semester would look. Semester 11 began in January and will end on May 28th. About 180 students are enrolled. Planning for Semester 11 began back in December with the Ed Café. An Ed Café is an open house curriculum design pitch event that we host multiple times a year, the next one will be on May 7th. This will be the time when we start designing and thinking through projects for next school year. Natalie oversees all our partnerships, and all the community members we work with and cultivates those relationships by doing recruitment and listening to project ideas. As an organization the mission is to support students by practicing entrepreneurship and economic development through the lens of Industry focus, developing project: Downtown Community focus, developing project: Downtown Community building:

Finance: media literacy: Social Justice. A business partner will pitch a real-world problem to the students and ask for the students to help come up with a solution. The school will then determine how they can honor that pitch and fit into one of their project areas. The problem becomes a real time project with learning outcomes and a grading system attached. Jaqi then presented the board with the Downtown revitalization project. Jaqi explained that within this project there are questions that students have to answer for example: What is their real world role? This allows students to think like an urban designer, a marketer, project manager. Figuring out their strengths and how they fit within the community. This is authentic engagement. The next step after the pitch is to go into a brainstorming session which will begin to encompass English, science, math, finance. This requires a lot of flexibility and adaption on the teacher’s part, with the practice of genius innovation. Each of these teachers carry licensure and endorsements to work within the scope of knowledge. It’s about outlining the entrepreneurial process and determining learning outcomes along side the discovery process. The students are then able to demonstrate concept development, resourcing, actualization, leadership, personal assessment. Personal management. Fundamentals of communication, digital skill and
understanding economics. Jaqi went on to give more detail regarding the big picture view, equating the learning process to an Entrepreneurial wheel. From startup to idea generation, opportunity evaluation, planning, venture formation, loss and the execution and growth. The idea is to capture all of that and embed it into the projects. The most important aspect is the feedback sessions from the entrepreneurial experts and learning from their experience. Within all the projects 40 assets are embedded, each asset will have an answer to the question i.e. Do students have a sense of purpose, do students have a positive view of their future. What is their achievement motivation, what’s their engagement with the school? The testing aspect for the students is when they exhibit their project. The question is often asked if you are a project-based learning school how do students even know what credits they are earning? Each student works with the success coach and decides what project allows for the application of specific credits that can be applied into different areas of curriculum. (standards/ bench marks) A graduate profile is then created through documentation.

Questions/Discussion:
- This is a huge lift what has been accomplished here
- There is alignment with common core standards and that is important
- This is an education model for the future
- Jaqi will invite PED and APS to the Exhibits
- Seeing how the school operates is important to justify the teacher salaries
- This type of training is really helpful

Consent Agenda Items:
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- Policy: STUDENT HANDBOOK

Questions:
- Regarding student handbook- is this new?
  - Since the last time a student handbook was done was the planning year (year zero), so we have provided updates on the Vision, Mission, Core values.

MOTION: To approve the consent agenda items 1 – 11
Glenna Voight made a motion approve the consent agenda items 1-11. Kelly Callahan seconded. The motion passed unanimously

Items for Future Agenda(s):
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Public Input:
Paul mentioned that 43 students with IEP’s came on campus-all students were able to catch up on classes within the week of attending in person.

Adjournment